

STANDARD OPERATING PROCEDURE

CODE OF ETHICS
BOARD OF DIRECTORS

Members of the North Central Texas Trauma Regional Advisory Council (NCTTRAC) Board of Directors (Board) are committed to observing and promoting the highest standards of ethical conduct in the performance of their responsibilities. Board members pledge to accept this code as a minimum guideline for ethical conduct and decision-making and shall:

I. Accountability

- A. Faithfully abide by Articles of Incorporation, bylaws, and policies of NCTTRAC.
- B. Exercise reasonable care, good faith, and due diligence in NCTTRAC affairs.
- C. Fully disclose, at the earliest opportunity, information that may result in a perceived or actual conflict of interest.
- D. Fully disclose, at the earliest opportunity, information of fact that would have significance in board decision-making.
- E. Remain accountable for prudent fiscal management to NCTTRAC members, the Board and nonprofit sector, and where applicable, to government and funding bodies.

II. Professional Excellence

- A. Maintain a professional level of courtesy, respect, and objectivity in all activities.
- B. Strive to uphold those practices and assist other members of the board in upholding the highest standards of conduct.

III. Personal Gain

- A. Exercise the powers invested for the good of all NCTTRAC members rather than for his or her personal benefit, or that of the organization they represent.

IV. Equal Opportunity

- A. Ensure the right of all to appropriate and effective services without discrimination on the basis of geography, political, religious, or socio-economical characteristics of the state or region represented.
- B. Ensure the right of all to appropriate and effective services without discrimination on the basis of the organization's volunteer or staff make-up in respect to gender, sexual orientation, national origin, race, religion, age, political affiliation or disability, in accordance with all applicable legal and regulatory requirements.

V. Confidential Information

- A. Respect the confidentiality of sensitive information known due to board service.

VI. Collaboration and Cooperation

- A. Respect the diversity of opinions as expressed or acted upon by the Board, committees, and formally register dissent as appropriate.
- B. Promote collaboration, cooperation, and partnership.



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Board of Directors Acknowledgement and Acceptance

I _____ , board member of NCTTRAC, hereby acknowledge that I have reviewed and agree to abide by this code of ethics as established and approved by the NCTTRAC Board of Directors on 10/9/2018.

Name *(Please print)*: _____

Board of Directors Position: _____

Signature: _____ Date: _____