



**Zone 1 Committee Meeting
 Texoma Medical Center
 August 10, 2017 10:30-11:30am**

Agenda Item	Discussions/Recommendations	Action/Follow Up
CALL TO ORDER	Meeting started at 1040.	
1. Zone Chair	Emily Johnson reported that the Zone needed to have a zone representative. Emily Johnson stated that since she has been attending the NCTTRAC zone representative monthly meetings, making the agenda, writing the minutes, and securing the meeting location for the year, she would be willing to continue to serve in this role as the zone representative. The present committee members unanimously approved Emily Johnson as the new Zone 1 representative.	Emily Johnson to serve as Zone 1 representative.
2. NCTTRAC Updates	<p>Emily Johnson reported that the new NCTTRAC website is operational. Mrs. Johnson stated that the members will need to re-register for the new website. Many committee member reported to have re-registered however had not received administrative approval or a password. Emily Johnson also reported that members can log meeting attendance on new website. This is great for our zone as many members are unable to drive to Arlington for the monthly meetings.</p> <p>Mrs. Johnson reported the last two zone representative meetings had been canceled and she had no other updates to report.</p>	
3. Department Updates		
4. Educational Opportunities		
5. Open Discussion		

Next Meeting Date & Time: October 12, 2017 10:30-11:30am