Meeting: **Trauma Registry Work Group Meeting**

Date: **9/05/2018**

Location: **NCTTRAC Offices, Rm 150**

Meeting Leader: **Anne Feeler**

- Attendance documentation attached
- Meeting Attendance Requirement Reminder

Agenda	Discussion	Action Plan	Responsible Individual	Targeted Completion / Next Step
Welcome			**NCTTRAC Staff, Chair**	
- **Mention sign-in sheet, WebEx info, Call in info**				
NCTTRAC Update			**NCTTRAC Staff**	
- **General membership**	**September 20, 2018**			
Old Business			**Chair**	
- **Meetings** - **Review of NTDB Inclusion Criteria**	**Austin, TX:** 8/21: TTCF 0800-1630 8/21: TETAF 1700-1930 8/22-8/24: GETAC			
New Business			**Chair**	
- **Upcoming Meetings/Classes Scheduled:**	**Belton, TX:** 10/11-10/12: TETAF Data Management Course http://october2018datamanagement.eventbrite.com			

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	Anaheim, CA: 11/16-11/18 TQIP Annual Meeting			
• **Sharing Best Practices**	Misty Whitchurch, THR			
• **Educational topic**	Using registry report data in Excel			
• **Announcements**	2019 NTDB Data Dictionary released online Sept 5 (TODAY) TQIP Submission Deadline			
Adjourn	**Next Meeting: 10/03/2018**			

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