

NCTTRAC Patient Tracking Toolkit: EMS Go-By

To access the NCTTRAC Patient Tracking Toolkit, you need a WebEOC account. To access the NCTTRAC WebEOC server, go to webeoc.ncttrac.org. Once you've logged into WebEOC, find the board labeled "NCTTRAC Patient Tracking Toolkit".

Patient Tracking Toolkit		
Board	Description	Instructions (Coming Soon)
MCI Bed Counts	Shows hospital Red/Yellow/Green bed availability as reported in EMResource.	
EMS Transport Log	Entered by EMS, shows units and patients enroute to hospitals.	MCI Toolkit Overview (Coming Soon)
Hospital Patient Log	Hospitals can verify arrival of EMS patients, enter walk-ins, enter demographic patient information and select patients to transfer.	Hospital Quick Guide (Coming Soon)
Patient Transfer Log	Use to transfer patients from one facility to another.	EMS Quick Guide (Coming Soon)
MCI Patient Locator	The MCI Patient Locator shows the location of patients with hospital contact information while showing no medical information.	

From the dashboard, select "EMS Transport Log". This will show you all EMS transport runs currently entered into the system, and let you enter information for a new run.

To create a new run, click the "Create New Record" button in the top-left corner of the screen.

Incident Name: Redundant Communications

Toolkit Links: [NCTTRAC Patient Tracking Toolkit Overview](#) [MCI Be](#)

EMS Ag

[Receiving Facility](#)

Receiving Facility Select Region Select Type Select Facility

Transport Agency Select Region Select Agency

Unit #/Name

Run #

Patient Condition	
Triage Tag #1	<input type="radio"/> Red <input type="radio"/> Yellow <input type="radio"/> Green <input type="radio"/> Black
Triage Tag #2	<input type="radio"/> Red <input type="radio"/> Yellow <input type="radio"/> Green <input type="radio"/> Black
Triage Tag #3	<input type="radio"/> Red <input type="radio"/> Yellow <input type="radio"/> Green <input type="radio"/> Black
Triage Tag #4	<input type="radio"/> Red <input type="radio"/> Yellow <input type="radio"/> Green <input type="radio"/> Black
Triage Tag #5	<input type="radio"/> Red <input type="radio"/> Yellow <input type="radio"/> Green <input type="radio"/> Black
Triage Tag #6	<input type="radio"/> Red <input type="radio"/> Yellow <input type="radio"/> Green <input type="radio"/> Black

Here, you are creating a record of an EMS run from the scene of the incident to the initial hospital. The most important information is "Receiving Facility", "Transport Agency", "Unit #/Name", "Triage Tag #", and "Patient Condition". Hospital staff will fill out name/date of birth later. **IF YOU DO NOT HAVE A TRIAGE TAG, PUT SOME OTHER UNIQUE IDENTIFIER IN THAT FIELD.**



Receiving Facility		Transport Agency	Unit #/Name	Run #	Time Departed Scene	Time Arrived Hospital	Triage Tag Number	Details
Depart Scene	JPS	AMAA - MEDSTAR	MS001	20180118.5			TX007	Details
At Destination	OTHER FACILITY	OTHER EMS	Test2	20180101.2	01/24/2018 08:25:53	01/24/2018 08:40:16	TX003	Details
Arrived at Hospital	OTHER FACILITY	OTHER EMS	Test1	20180101.1	01/24/2018 08:24:09	01/24/2018 08:24:21	TX001 TX002	Details

Once the run has been put into the system, you need to indicate when that run is leaving the scene and when that run has arrived at the hospital. **When the run leaves the scene, click the “Depart Scene” button. When the run arrives at the initial hospital, click the “At Destination” button. If the “At Destination” button is not clicked, hospital staff will not be able to see the patients in the system.**

Once the “At Destination” button has been clicked, EMS involvement with the Patient Tracking Toolkit is over. Any further action will be taken by hospital staff or, in the case of a hospital-to-hospital patient transfer, by the transferring agency.

Frequently Asked Questions

The medics on scene don’t have the technology or the time to use this system. Who is actually entering all this information?

This depends on the plan for your specific agency. No one is expecting the medics on-scene to sacrifice patient care in the name of data entry. However, accurate patient tracking benefits the entire region, and your agency can use the toolkit to verify patient data for your own internal records without having to call every hospital you service. Some agencies may train dispatch personnel to use the Patient Tracking Toolkit so that the Transport Officer on-scene can call in details for each run and dispatch can enter the details in the system. Other agencies may use a regional asset (like BioTel) to fill this role. Others may wait for a senior officer to arrive with a laptop or tablet to start entering runs into the Patient Tracking Toolkit. Each individual agency should consider internal and external structures and assets when making their plans.

Why should we use this patient tracking system if we already have EPCRs?

The NCTTRAC Patient Tracking Toolkit is the only regional system that all EMS agencies and hospitals can access. During the chaos of an MCI, normal record-keeping procedures can get overlooked. As long as you enter in a triage tag and a receiving facility, you can use this system to track a patient throughout the entire healthcare system. So when the initial response phase is over, you can go back and use this system to track where every patient that your agency transported went, what unit took them, their condition during transport, what time they left the scene, and what time they arrived at the hospital.