



Meeting: **ED Operations Committee Meeting**

Date: **3/06/2018**

Location: **NCTTRAC Offices, Rm 150**

Meeting Chair: **Kaysha Apodaca**

Quorum: (Y) (N) (N/A)

- Attendance documentation attached
- Meeting Attendance Requirement Reminder

Agenda	Discussion	Action Plan	Responsible Individual	Targeted Completion / Next Step
Welcome, Call to order			Chair	
<ul style="list-style-type: none"> • Approve Notes 				
ED Ops Scorecard	EM resource App			
<ul style="list-style-type: none"> • Review SOP for FY 19 	Committee Approved 2/6/19	To BoD 4/9/19		
<ul style="list-style-type: none"> • Sepsis Taskforce 	Teresa Gall Taskforce- update and next steps			
Old Business	Ligature/SI toolkit MCL checklist Please share with NCTTRAC staff for compilation of resources Ehs2@ncttrac.org	Ligature risks/SI have been uploaded to the website for resources on ED Ops Committee Page	Chair	
New Business				
<ul style="list-style-type: none"> • Hospital/EMS 	<ul style="list-style-type: none"> • PI discussion • SPI Process 		Committee NCTTRAC Staff	
NCTTRAC Updates			NCTTRAC Staff	
<ul style="list-style-type: none"> • Sign In Reminder 				
<ul style="list-style-type: none"> • General Membership Meeting 	Save The Date: April 9, 2019	Lux Hotel & Resort		
Adjourn	Next Meeting: April 3, 2019		Chair	

*Right Click to add rows

Meeting: **ED Operations Committee Meeting**

Date: **2/06/2018**

Location: **NCTTRAC Offices, Rm 150**

Meeting Chair: **Joshua Constantino**

Quorum: (Y) (N) (N/A)

- Attendance documentation attached
- Meeting Attendance Requirement Reminder

Meeting Notes

Agenda	Discussion	Notes	Action Plan	Responsible Individual	Targeted Completion / Next Step
Welcome, Call to order <ul style="list-style-type: none"> • Approve Notes 				Chair	
ED Ops Scorecard	EM resource App	Open/Closed/Advisory status updates every 24 hrs with any other status requiring updates every 4 hrs. NEDOC policy is being clarified Neonatal designation added Psych bed availability/holding added If your facility needs multiple accounts send Jacob Seil a spreadsheet March 12 final meeting			May 2019 Estimated Roll-out by RAC
<ul style="list-style-type: none"> • Review SOP for FY 19 	Posted for review on ED OPS page All recommendations will need to be submitted	Numerous facilities have upcoming surveys and have requested ligature/SI toolkit	Add goals: Establish Sepsis Committee Up for discussion is ligature/SI or workplace violence toolkit	Theresa Gall	
<ul style="list-style-type: none"> • Sepsis Taskforce 	Teresa Gall Establish taskforce	Taskforce will work on survey to assess needs	Need volunteers EMS Hospital		

*Right Click to add rows

	Set objectives for fluids, ABX times, etc BOD recommends starting with patient calling 911		Dr		
Old Business	Ligature/SI toolkit MCL checklist review today Please share with NCTTRAC staff for compilation of resources Ehs2@ncttrac.org			Chair	
New Business	Kaysha is taking over as chair	Josh has taken on new position and committee will need new chair-elect. Any interested parties should fill out biosketch		Chair	
• EMResource Request				Jacob Seil	
NCTTRAC Updates				NCTTRAC Staff	
• Sign In Reminder					
• General Membership Meeting	Save The Date: April 9, 2019		Lux Hotel & Resort		
• GETAC Meeting	February 27- March 1	Meetings will NO LONGER be streamed	Wyndham Hotel Austin, TX		
Adjourn	Next Meeting: March 6, 2019			Chair	