BOARD OF DIRECTORS MEETING MINUTES

Date & Time: 14 October 2025

Location: 600 Six Flags Dr Ste 150 Arlington, Tx

Meeting Leader (Chair): Bill Bonny

Meeting Scribe: Adrian Bautista

Quorum: Yes

- Attendance documentation attached

NCTTRAC
NORTH CENTRAL TEXAS TRAUMA REGIONAL ADVISORY COUNCIL

Agenda	Discussion	Action Plan	Responsible Individual	Targeted Completion / Next Step
Call to Order, Welcome, Announcements (Quorum = 8)	The October Board of Directors meeting was conducted in person at 600 Six Flags Dr Ste 150, Arlington Tx and virtually via Zoom. Mr. Bill Bonny called the meeting to order at 10:01 A.M. Quorum was confirmed and announced.			
Chair's Report: Independent Auditor – Crowe LLP	Mr. Robert Belt of Crowe LLP summarized the Independent Auditor's Report & Single Audit Report.	Motion to acknowledge the Audit Report Findings by Mr. Matthew Baker and Seconded by Mr. Michael Cosentino. Motion carried.	Board of Directors	Complete
Chair's Report: Recognition	Mr. Jim Dickerson announced Ms. Jennifer Mertz as having received the NCTTRAC Star Award for the 2nd Quarter.			
Chair's Report: Executive Committee of the Board of Directors Update	Mr. Bill Bonny provided an overview of the Executive Committee meeting.			
Chair's Report: Board Ratifications	Mr. Bill Bonny announced two items for Board Ratification:	Motion to ratify the Chair Elects by Ms. Ann Quinlan and	Board of Directors	Complete

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	• Perinatal Chair Elect – Amy Kallas, Texas Health Presbyterian Hospital Dallas • Stroke Chair Elect - Natalie Raincsuk, Texas Health Hospital Mansfield	Seconded by Ms. Jessica Lucio. Motion Carried.		
Chair's Report: TETAF Update	Mr. Bill Bonny provided an update on TETAF. He announced that TETAF is currently seeking Board of Directors Nominations. Mr. Bonny advised of the upcoming TETAF Board of Directors Meeting & General Assembly on December 11, 2025.			
Chair's Report: Pulsara Utilization Workgroup Update	Mr. Jacob Seil gave an overview of the approved FY26 Membership & Participation SOP. He summarized the approved voting item makes Pulsara Daily Use an Active Participation Requirement effective September 1, 2026. Mr. Jacob Seil explained the benefit of following the Texas Two-Step. He advised use of the TX EMS Wristbands and Pulsara work together to improve patient handoff and tracking. Mr. Seil advised NCTTRAC is working with Pulsara to gather data for tracking EMS agency use of Pulsara.			
Financial Reports: Treasurer's Report	Ms. Kimmie Tran provided the treasurer's report. She highlighted the Statement of Activities for HPP & EHS. She presented a summary of the balance sheet as of August 31, 2025.	Motion to accept the Treasurer's Report by Ms. Jessica Lucio and Seconded by Mr. Andrew Hogan. Motion carried.	Board of Directors	Complete
Financial Reports: Finance Report	Ms. Kimmie Tran provided an overview of the Finance Report. She reported on Compliance and Accountability and gave an Investment Update.			

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Consent/Action Agenda Items:	Mr. Jim Dickerson provided an overview of the October voting items as follows: • September Board of Directors Meeting Minutes • August Regional Emergency Preparedness Committee Meeting Minutes • September Regional Emergency Preparedness Committee Meeting Minutes • FY26 Memberships for Approval - October (103) • Trauma Committee - Geriatric Standards of Care PI Tool • Other Action Items	Motion to accept the remaining consent agenda items by Mr. Stephan Epley and Seconded by Mr. Matthew Baker. Motion carried.	Board of Directors	Complete
Executive Director's Report: Staffing Update	Mr. Jim Dickerson provided an overview of staff changes and reviewed the upcoming PTP Administrator position that is forthcoming for EHS.			
Executive Director's Report: Legislative/Funding Update	Mr. Jim Dickerson provided an overview of the HPP Contract Extension. He advised HPP Funding may not come forward at this time due to the Government Shutdown. Mr. Dickerson mentioned announcements for the HPP RFA awardees are expected in November.			
Executive Director's Report: Accountability & Performance	Mr. Jacob Seil presented the NCTTRAC Accountability Scorecard and advised the Board of Directors Scorecard is up to date.			
Executive Director's Report: FY25 General Membership Attendee Feedback Survey	Ms. Helen Oberbeck provided the results of the FY25 General Membership Meeting Attendee Feedback Survey. She presented overall satisfaction results for the entire meeting event.			
Executive Director's Report: FY26 Membership Update	Ms. Helen Oberbeck gave an overview of the FY26 Membership results with comparison to where NCTTRAC stood in previous years. She advised there are 31 organizations pending FY26 renewals. Mr. Jacob Seil highlighted that we are sending out reminders this year for completion of FY26 Membership			

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	Renewals via Member Hub and that Primary Voting Representatives to make sure invoices are paid by the due date of October 31, 2025.			
Dallas-Fort Worth Hospital Council Update	No representation. Mr. Jim Dickerson advised that Steve Love of DFWHC will be filling the vacant spot soon.			
Emergency Healthcare Systems Reports	Dr. Andrew Hogan provided an update on the work of the EMS Medical Directors committee. Ms. Amy Tucker provided an update on the work of the Pediatric committee. Dr. Christina Chan provided an update on the work of the Perinatal committee. Ms. Ann Quinlan provided an update on the work of the Trauma committee. Ms. Brenna McLain provided an update on the work of the EMS Wall Time Workgroup. She proposed on behalf of the committee to dissolve the EMS Wall Time Workgroup and appoint the duties to the ED Ops Committee. Ms. Melissa Christon announced the open Chair-Elect position for the EMS Medical Directors Committee. Ms. Melissa Christon advised the DSHS Prehospital Whole Blood Pilot Program is funding a Program Administrator position and hiring will open soon. She advised that DSHS has made a central monitoring requirement for the program. Ms. Christon advised the requirement may entail 24/7 monitoring and the RAC has inquired organizations that may be capable of assisting	Motion to dissolve the Board appoint EMS Wall Time Workgroup by Ms. Jessica Lucio and Seconded by Ms. Carolann VinZant. Motion carried.	Board of Directors	Complete

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	with monitoring as well as consider purchasing an application for monitoring. Ms. Melissa Christon advised open registration for the EMS Basic FTO course.			
Preparedness and Response Reports: Regional Emergency Preparedness Committee	Brian Lugo provided an update on the work of the REPC committee. Mr. Maurice Murray provided World Cup Planning Updates. He advised they met with the DFWHC to provide them with a briefing, and they met with FIFA leadership and conducted a site visit at the stadium. Mr. Murray advised NCTTRAC Staff submitted EPT Strategies to FIFA and World Cup meetings which will resume October 23rd.			
Preparedness and Response Reports: Preparedness Updates	Mr. Darian Shadd advised of the MPV 2-02 Flower Mound FD (Pediatric Conference) and discussed the training and prep with team utilizing the AMBUS.			
Preparedness and Response Reports: Response/Activations	Mr. Darian Shadd provided an update on the two activations in Taylor County.			
Closing Comments, Next Meetings, & Adjourn	Mr. Jim Dickerson and Mr. Bill Bonny provided closing remarks and update on the upcoming meetings noting the following: • Next Board of Directors Meetings - Tuesday, **November 11, 2025**, at 10:00 A.M. • Next "In-Person" Board of Directors Meeting / Virtual General Membership Meeting - Tuesday **December 9, 2025** at 10:00 A.M. The meeting was adjourned at 11:49 A.M.			

These minutes are an accurate record of the business conducted at the NCTTRAC Board of Directors Meeting held on Tuesday, October 14, 2025.

Secretary's Signature ____________________ Date ____________________

NAME	OFFICE / COMMITTEE	MEMBER ORGANIZATION	FY Sept
Danielle Sherar	*Chair	JPS Health Network	V
Bill Bonny	*Chair Elect	Prosper Fire Department	V
Philip Angelo	*Secretary	Baylor Scott & White Medical Center - Grapevine	V
Nicholas Geer	*Treasurer	Texas Health Presbyterian Hospital Plano	E
Jeff Donson	Air Medical Chair	Careflite Air	U
Michael Cosentino	*Air Medical Chair Elect*	Air Evac Lifeteam	V
Chassadie Reynolds	Cardiac Chair	Medical City Arlington	E
Alison Fresh	*Cardiac Chair Elect*	Texas Health Arlington Memorial Hospital	A
Jessica Lucio	ED OPS Chair	Texas Health Hospital Mansfield	V
Keith Jones	*ED OPS Chair Elect*	Texas Health Hospital Mansfield	N
Matthew Baker	EMS Chair	Cedar Hill Fire Department	V
Ted McPherson	*EMS Chair Elect*	Midlothian Fire Department	A
Dr. Andrew Hogan	EMS Medical Directors Chair	UT Southwestern University Hospital - William P Clements Ur	E
Vacant	*EMS Medical Directors Chair Elect*	*Vacant*	
N/A	N/A	N/A	
N/A	*N/A*	*N/A*	
John Phillips	Hospital Executive - East	Methodist Dallas Medical Center	E
Vacant	Hospital Executive - West	*Vacant*	
Amy Tucker	Pediatric Chair	Parkland Memorial Hospital	E
Kalinda Evans	*Pediatric Chair Elect*	Cook Children's Medical Center	A
Dr. Christina Chan	Perinatal Chair	Texas Health Presbyterian Hospital Dallas	V
Vacant	*Perinatal Chair Elect*	*Vacant*	
Brian Lugo	REPC Chair	Baylor University Medical Center	V
Stephan Epley	*REPC Chair Elect*	Texas Health Harris Methodist Hospital Fort Worth	N
Dr. Bappatidya Ray	Stroke Chair	Texas Health Presbyterian Hospital Dallas	V
Vacant	*Stroke Chair Elect*	*Vacant*	
Ann Quinlan	Trauma Chair	Texas Health Harris Methodist Hospital Fort Worth	E
Carolann VinZant	*Trauma Chair Elect*	Texas Health Presbyterian Hospital Dallas	V
Bill Bonny	Immediate Past Chair	Prosper Fire Department	N

V	Attendee - Voting, In-person
O	Attendee - Voting, Online
N	Attending - Non Voting (e.g. Chair Elect)
E	Absent - Excused (Prior Notice Provided, Not Absent)
A	Absent - Not Required (Chair Elect, not required to attend)
U	Absent - Unexcused (No Notice Provided)

Excerpt from the NCTTRAC Bylaws

7.8 Board of Directors Attendance Policies

7.8.1 All Officers and Directors are required to attend all Board meetings. At a minimum, all Officers and Directors are required to attend at least 50% of all Board meetings regardless of excused absences.

7.8.1.1 It is preferred that at least 50% of the Board meetings that an Officer or Director attends be attended in-person.

7.8.1.2 All Officers and Directors are expected to attend the four General Membership meetings in-person. General Membership meeting dates for the upcoming Fiscal Year will be identified in the August Board of Directors meeting.

7.8.2 If an Officer or Director is unable to attend a Board meeting, they may request an excused absence. Excused absence requests should be conveyed to NCTTRAC Administration for review by the Executive Committee prior to the missed meeting.

7.8.2.1 If an Officer or Director has two consecutive excused absences, NCTTRAC Administration will bring the situation to the Executive Committee's attention for discussion and resolution.

7.8.3 In the event that a Committee Chair, in their role as a ratified Director on the NCTTRAC Board, is unable to attend a Board meeting, the Committee Chair Elect, also ratified as an Alternate Director, may attend in their place. The Committee Chair Elect's attendance will count as the Director's attendance for that Board meeting and will count towards Board attendance policies listed above.