BOARD OF DIRECTORS MEETING MINUTES

Date & Time: 11 November 2025

Location: 600 Six Flags Dr Ste 150 Arlington, TX

Meeting Leader (Chair): Danielle Sherar

Meeting Scribe: Adrian Bautista

Quorum: Yes

- Attendance documentation attached

NCTTRAC
NORTH CENTRAL TEXAS
TRAUMA REGIONAL ADVISORY COUNCIL

Agenda	Discussion	Action Plan	Responsible Individual	Targeted Completion / Next Step
Call to Order, Welcome, Announcements (Quorum = 8)	The October Board of Directors meeting was conducted in person at 600 Six Flags Dr Ste 150, Arlington TX and virtually via Zoom. Ms. Danielle Sherar called the meeting to order at 10:00 A.M. Quorum was confirmed and announced.			
Chair's Report: Recognition	Mr. Jim Dickerson announced Mr. Darian Shadd & Ms. Cristol Porter as having received the NCTTRAC Star Award for 3rd Quarter.			
Chair's Report: Executive Committee of the Board of Directors Update	Ms. Danielle Sherar provided an overview of the Executive Committee meeting.			
Chair's Report: Board Ratifications	None.			
Chair's Report: TETAF Update	Ms. Danielle Sherar provided an update on TETAF. She announced that TETAF is currently seeking Board of Directors Nominations.			
Chair's Report: Pulsara Utilization Workgroup Update	Mr. Jacob Seil provided an update on the Pulsara Utilization Workgroup.			
Financial Reports: Treasurer's Report	Ms. Kimmie Tran provided the treasurer's report. She highlighted the Statement of Activities for HPP & EHS.	Motion to accept the Treasurer's Report by	Board of Directors	Complete

Agenda	Discussion	Action Plan	Responsible Individual	Targeted Completion / Next Step
	She presented a summary of the balance sheet as of September 30, 2025.	Mr. Matt Baker and Seconded by Ms. Jessica Lucio. Motion carried.		
Financial Reports: Finance Report	Ms. Kimmie Tran reported on Compliance & Accountability and gave an Investment Update. Mr. Jim Dickerson advised the Executive committee approved the Exception to Policy for Rockwall County EMS & MedStar/Fort Worth Fire Department. Mr. Jim Dickerson & Ms. Kimmie Tran reviewed the unobligated Budget Request from Air Medical Committee for Air Medical Sponsorship of TAAMS 2025.	Motion to accept the Unobligated Budget Request by Mr. Matthew Baker and Seconded by Mr. Andrew Hogan. Motion carried.	Board of Directors	Complete
Consent/Action Agenda Items:	Mr. Jim Dickerson provided an overview of the October voting items as follows: • October Board of Directors Meeting Minutes • October Regional Emergency Preparedness Committee Meeting Minutes • FY26 Memberships for Approval – November (27) • Air Medical Committee - Aircraft Utilization Guidelines • Air Medical Committee - Air Medical Utilization Considerations • Air Medical Committee - NCTTRAC Critical Care Transport Guidelines • Cardiac Committee - Heart Safe Community – City of Mansfield • Cardiac Committee - Heart Safe Community – City of Arlington • ED Ops Committee - Regional Adult Sepsis Alert Criteria • FY26 EMS Committee SOP • Other Action Items	Motion to accept the remaining consent agenda items by Mr. Matthew Baker and Seconded by Ms. KaLinda Evans. Motion carried.	Board of Directors	Complete

Agenda	Discussion	Action Plan	Responsible Individual	Targeted Completion / Next Step
Executive Director's Report: Staffing Update	Mr. Jim Dickerson provided an overview of staff changes and reviewed the upcoming PTP Administrator position that is forthcoming for EHS.			
Executive Director's Report: Legislative/Funding Update	Mr. Jim Dickerson provided an overview of the HPP Contract Extension. He advised HPP Funding may not come forward at this time due to the Government Shutdown. Mr. Dickerson mentioned announcements for the HPP RFA awardees are expected in November.			
Executive Director's Report: Accountability & Performance	Mr. Jacob Seil presented the NCTTRAC Accountability Scorecard and advised the Board of Directors Scorecard is up to date.			
Executive Director's Report: FY26 Membership Update	Mr. Jacob Seil gave an overview of the FY26 Membership results with comparison to where NCTTRAC stood in previous years.			
Dallas-Fort Worth Hospital Council Update	Mr. John Philips provided an update on the DFWHC.			
Emergency Healthcare Systems Reports	Mr. Jeff Donson provided an update on the work of the Air Medical committee. Ms. Christina Gomez provided an update on the work of the Cardiac committee. Ms. Jessica Lucio provided an update on the work of the ED OPs committee. Mr. Matthew Baker provided an update on the work of the EMS committee. Dr. Bappatidya Ray provided an update on the work of the Stroke Committee. Ms. Brenna McLain shared that NCTTRAC is now hiring for the Prehospital Whole Blood Pilot Program Administrator.			

Agenda	Discussion	Action Plan	Responsible Individual	Targeted Completion / Next Step
	Ms. Christina Gomez advised provided information on EMS Basic FTO course registration and dates.			
Preparedness and Response Reports: Preparedness Updates	Mr. Maurice Murray provided information on the National Healthcare Coalition Preparedness Conference. Mr. Murray overviewed World Cup 2026 and the upcoming meetings for November. Mr. Murray provided an update on the Family Reunification Workgroup.			
Preparedness and Response Reports: Response/Activations	Mr. Maurice Murray provided an update on Wildland Fire Support. He reported that Mr. Bill Bonny has been deployed to Kerrville to assist with recover effort.			
Closing Comments, Next Meetings, & Adjourn	Mr. Jim Dickerson and Ms. Danielle Sherar provided closing remarks and update on the upcoming meetings noting the following: • Next “In-Person” Board of Directors Meeting / Virtual General Membership Meeting - Tuesday **December 9, 2025** at 10:00 A.M. • Next Board of Directors Meetings - Tuesday, February **10, 2025**, at 10:00 A.M. The meeting was adjourned at 10:55 A.M.			

These minutes are an accurate record of the business conducted at the NCTTRAC Board of Directors Meeting held on Tuesday, November 11, 2025.

Secretary’s Signature

Date

NAME	OFFICE / COMMITTEE	MEMBER ORGANIZATION	FY Sept	Oct	Nov
Danielle Sherar	*Chair	JPS Health Network	V	E	V
Bill Bonny	*Chair Elect	Prosper Fire Department	V	V	O
Philip Angelo	*Secretary	Baylor Scott & White Medical Center - Grapevine	V	V	V
Nicholas Geer	*Treasurer	Texas Health Presbyterian Hospital Plano	E	V	V
Jeff Donson	Air Medical Chair	Careflite Air	E	E	O
Michael Cosentino	*Air Medical Chair Elect*	Air Evac Lifeteam	N	N	A
Chassadie Reynolds	Cardiac Chair	Medical City Arlington	E	O	O
Alison Fresh	*Cardiac Chair Elect*	Texas Health Arlington Memorial Hospital	N	N	A
Jessica Lucio	ED OPS Chair	Texas Health Hospital Mansfield	V	V	O
Keith Jones	*ED OPS Chair Elect*	Texas Health Hospital Mansfield	N	A	N
Matthew Baker	EMS Chair	Cedar Hill Fire Department	V	O	V
Ted McPherson	*EMS Chair Elect*	Midlothian Fire Department	A	A	A
Dr. Andrew Hogan	EMS Medical Directors Chair	UT Southwestern University Hospital - William P Clements Ur	E	V	V
Vacant	*EMS Medical Directors Chair Elect*	*Vacant*			
N/A	N/A	N/A			
N/A	*N/A*	*N/A*			
John Phillips	Hospital Executive - East	Methodist Dallas Medical Center	E	O	O
Vacant	Hospital Executive - West	*Vacant*			
Amy Tucker	Pediatric Chair	Parkland Memorial Hospital	E	V	O
Kalinda Evans	*Pediatric Chair Elect*	Cook Children's Medical Center	A	A	N
Dr. Christina Chan	Perinatal Chair	Texas Health Presbyterian Hospital Dallas	V	O	E
Amy Kallas	*Perinatal Chair Elect*	Texas Health Presbyterian Hospital Dallas		A	A
Brian Lugo	REPC Chair	Baylor University Medical Center	V	V	O
Stephan Epley	*REPC Chair Elect*	Texas Health Harris Methodist Hospital Fort Worth	N	N	A
Dr. Bappatidya Ray	Stroke Chair	Texas Health Presbyterian Hospital Dallas	V	E	O
Natalie Raincsuk	*Stroke Chair Elect*	Texas Health Hospital Mansfield		A	A
Ann Quinlan	Trauma Chair	Texas Health Harris Methodist Hospital Fort Worth	E	O	O
Carolann VinZant	*Trauma Chair Elect*	Texas Health Presbyterian Hospital Dallas	V	N	A
Bill Bonny	Immediate Past Chair	Prosper Fire Department	N	N	N

V	Attendee - Voting, In-person
O	Attendee - Voting, Online
N	Attending - Non Voting (e.g. Chair Elect)
E	Absent - Excused (Prior Notice Provided, Not Absent)
A	Absent - Not Required (Chair Elect, not required to attend)
U	Absent - Unexcused (No Notice Provided)

Excerpt from the NCTTRAC Bylaws

7.8 Board of Directors Attendance Policies

7.8.1 All Officers and Directors are required to attend all Board meetings. At a minimum, all Officers and Directors are required to attend at least 50% of all Board meetings regardless of excused absences.

7.8.1.1 It is preferred that at least 50% of the Board meetings that an Officer or Director attends be attended in-person.

7.8.1.2 All Officers and Directors are expected to attend the four General Membership meetings in-person. General Membership meeting dates for the upcoming Fiscal Year will be identified in the August Board of Directors meeting.

7.8.2 If an Officer or Director is unable to attend a Board meeting, they may request an excused absence. Excused absence requests should be conveyed to NCTTRAC Administration for review by the Executive Committee prior to the missed meeting.

7.8.2.1 If an Officer or Director has two consecutive excused absences, NCTTRAC Administration will bring the situation to the Executive Committee's attention for discussion and resolution.

7.8.3 In the event that a Committee Chair, in their role as a ratified Director on the NCTTRAC Board, is unable to attend a Board meeting, the Committee Chair Elect, also ratified as an Alternate Director, may attend in their place. The Committee Chair Elect's attendance will count as the Director's attendance for that Board meeting and will count towards Board attendance policies listed above.