ABBREVIATED BOARD OF DIRECTORS MEETING & PLANNING & BUDGETING SESSION MINUTES

Date & Time: 08 April 2025

Location: 600 Six Flags Drive OR Virtual via Zoom

Meeting Leader (Chair): Bill Bonny

Meeting Scribe: Adrian Bautista

Quorum: Yes

- Attendance documentation attached

NCTRAC
NORTH CENTRAL TEXAS
TRAUMA REGIONAL ADVISORY COUNCIL

Agenda	Discussion	Action Plan	Responsible Individual	Targeted Completion / Next Step
Call to Order, Welcome, Announcements (Quorum = 8)	The April Abbreviated Board of Directors Meeting & Planning & Budgeting Session was conducted in person at 600 Six Flags Drive and virtually via Zoom. Mr. Bill Bonny called the meeting to order at 08:31 A.M. Quorum was confirmed and announced. Mr. Jim Dickerson thanked the Board members who were in attendance and gave an overview of the FY25 Abbreviated Board of Directors Meeting and the elements that will be spoken on.			
Chair's Report: Recognition	Ms. Melissa Christon announced one item for Recognition: - Journey of Excellence Award Dr. Rajesh Gandhi, JPS Health Network			
Chair's Report: Board Ratifications	Mr. Bill Bonny announced one item for Board Ratification: - Perinatal Chair Elect Dr. Christina Chan, Texas Health Presbyterian Hospital Dallas	Motion to accept and ratify the one ratification put forth by Mr. Kevin Sandifer and Seconded by Dr. Bappaditya Ray. Motion carried.	Board of Directors	Complete

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Financial Reports: Treasurer's Report	Ms. Rachal Bracker stated she reviewed the Financial Reports. Ms. Kimmie Tran provided the Financial Report as of February 28th, 2025, noting no significant changes to the balance sheet.	Motion to accept the Treasurer's Report by Mr. Kevin Sandifer and Seconded by Ms. Jessica Lucio. Motion carried.	Board of Directors	Complete
Financial Reports: Finance Report	Ms. Kimmie Tran provided an overview of the FY26 HPP Budget. No change in revenue since the renewal of the contract.			
Consent/Action Agenda Items:	Mr. Jim Dickerson provided an overview of the April voting items as follows: • March Board of Directors Meeting Minutes • March REPC Meeting Minutes • FY25 Memberships for Approval – April (1) • FY26 Bylaws • Regional Trauma System Plan • Cardiac STEMI Data Report • NCTTRAC Regional Pediatric Sepsis Screening Tool • Other Action Items	Motion to accept the consent agenda items by Mr. Kevin Sandifer and Seconded by Mr. John Philips. Motion carried.	Board of Directors	Complete
Executive Director's Report: Staffing Update	Mr. Jim Dickerson provided an overview of staff changes highlighting that staff has undergone some changes and some openings. He introduced Jason Le, the new staff accountant, Melissa Christon as the new Director of Emergency Healthcare Systems, and Brenna McLennan as EHS Program Manager.			
Dallas-Fort Worth Hospital Council Update	Mr. John Phillips provided a brief overview of the state of the DFW Hospital Council.			
Priority Program Updates	None.			
FY26 Planning & Budgeting Session:	Mr. Jim Dickerson provided an overview of the Planning Retrospective View. He briefly covered the history of strategic planning over the years of the RAC.			

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Planning Retrospective View				
FY26 Planning & Budgeting Session: Foundational Expectations & Direction	Mr. Jim Dickerson provided an overview of the Foundational Expectations & Direction. He covered the RAC Self-Assessment scoring tool and Timeline and gave a brief overview of GETAC Governance updates. Ms. Kimmie Tran gave an update and overview of the organizations Federal and State Contracts. She also gave an overview of the RAC Unristricted Funds and their sources. Ms. Brenna McLennan gave an update and overview of the EMS County Initiative. Ms. Melissa Christon gave an update on the Senate Bill 8 Contract wrap up.			
FY26 Planning & Budgeting Session: Membership Summary	Mr. Jacob Seil gave an overview of the Membership Summary. He covered the Membership Return on Investment and the use of funds. He provided results of the Membership Expectations Poll.			
FY26 Planning & Budgeting Session: Strategic Initiatives	Mr. Jim Dickerson and staff gave an overview of the FY26 Strategic Initiatives: • Pre-Hospital Transfusion Program • Hospital Preparedness Program RFA • Infrastructure Assessment & Right-Sizing • World Cup 2026 Preparations • Pulsara Utilization & Active Participation Requirements • Data & Information Management Maturation & Application • RAC Budget Policy, Considerations & Direction • Others we've missed?			

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FY26 Planning & Budgeting Session: Vision for the Future	Mr. Jim Dickerson provided a Vision for the Future.			
Nice Talk…NOW WHAT?	Mr. Bill Bonny reflected on the FY26 Budget planning.			
Closing Comments, Next Meetings, & Adjourn	Mr. Bill Bonny provided closing remarks and an update on the upcoming meetings noting the following: - Next Board of Directors Meeting is Tuesday, **May 13, 2025** at 10:00 A.M. The meeting was adjourned at 11:47 A.M.			

These minutes are an accurate record of the business conducted at the NCTTRAC Abbreviated Board of Directors & Planning & Budgeting Session Meeting held on Tuesday, April 08, 2025.

Secretary's Signature

Date

NAME	OFFICE / COMMITTEE	MEMBER ORGANIZATION	FY25 Monthly Atte						
			Sept*	Oct	Nov	Dec*	Jan	Feb	Mar
Bill Bonny	***Chair**	Prosper Fire Department	V	V	V	V		V	V
Danielle Sherar	***Chair Elect**	JPS Health Network	V	V	E	V		V	V
Nakia Rapier	**Secretary (thru 12/24)*	*Baylor University Medical Center*	V	O	V	V			
Philip Angelo	***Secretary (eff. 2/25)**	Baylor Scott & White Medical Center - Grapevine						E	V
Rachal Bracker	***Treasurer**	Texas Health Harris Methodist Fort Worth	V	V	V	V		O	V
Amy Atnip	**Immediate Past Chair**	Medical City Plano	N	N	E	N		E	N
Michael Cosentino	**Air Medical Chair**	Air Evac Lifeteam	V	E	V	V		O	O
Jeff Donson	***Air Medical Chair Elect***	CareFlite	A	V	A	A		A	A
Bethany Brunson	*Cardiac Chair (thru 12/24)*	*Crescent Medical Center Lancaster*	U	E	V	E			
Alison Fresh	**Cardiac Chair (eff. 2/25)**	Texas Health Arlington Memorial Hospital						U	O
Alison Fresh	***Cardiac Chair Elect (thru 1/25)***	Texas Health Arlington Memorial Hospital	A	A	A	A			
Chassadie Reynolds	***Cardiac Chair Elect (eff. 3/25)***	Medical City Arlington							A
Donald Tucker	*ED OPS Chair (thru 12/24)*	*Medical City Alliance*	V	V	V	V			
Jessica Lucio	**ED OPS Chair (eff. 2/25)**	Texas Health Hospital Mansfield						V	E
Jessica Lucio	***ED OPS Chair Elect (thru 12/24)***	Texas Health Hospital Mansfield	N	N	N	N			
VACANT	***ED OPS Chair Elect***	*VACANT*							
Kevin Sandifer	**EMS Chair**	Mansfield Fire Department	U	V	V	V		V	O
Matthew Baker	***EMS Chair Elect***	Cedar Hill Fire Department	V	A	N	N		N	N
Dr. Skipper Bertrand	**EMS Medical Directors Chair**	Baylor Scott & White Medical Center - Grapevine	V	E	V	V		V	V
Dr. Andrew Hogan	***EMS Medical Directors Chair Elect***	UT Southwestern Medical Center	E	E	A	N		N	O
John Phillips	**Hospital Executive - East**	Methodist Dallas Medical Center	E	E	O	O		E	V
Corey Wilson	**Hospital Executive - West**	Texas Health Harris Methodist Fort Worth	E	O	O	O		V	E
Natalie Carpenter	**Pediatric Chair**	Cook Children's Medical Center	E	V	V	O		V	E
Amy Tucker	***Pediatric Chair Elect***	Parkland Health	V	N	A	N		N	A
Dr. Suzanne Whitbourne	**Perinatal Chair**	Texas Health HEB	V	V	V	V		V	O
Dr. Heather Holmes	*Perinatal Chair Elect (thru 3/25)*	Medical City Dallas	A	N	A	A		A	A
Dr. Christina Chan	***Perinatal Chair Elect (eff. 4/25)***	Texas Health Presbyterian Hospital Dallas							
Stephan Epley	**REPC Chair**	Texas Health Harris Methodist Fort Worth	V	O	V	V		V	E
Brian Lugo	***REPC Chair Elect***	Baylor University Medical Center	N	N	N	A		N	A
Dr. Martin Weiss	**Stroke Chair**	Baylor University Medical Center	V	E	V	O		O	V
Dr. Bappatidya Ray	***Stroke Chair Elect***	Texas Health Presbyterian Hospital Dallas				N		N	N
Carolann Vinzant	**Trauma Chair**	Texas Health Presbyterian Hospital Dallas	V	E	E	V		V	V
Ann Quinlan	***Trauma Chair Elect***	Texas Health Resources Fort Worth	O	A	A	A		N	A

V	Attendee - Voting, In-person
O	Attendee - Voting, Online
N	Attending - Non Voting (e.g. Chair Elect)
E	Absent - Excused (Prior Notice Provided, Not Absent)
A	Absent - Not Required (Chair Elect, not required to attend)
U	Absent - Unexcused (No Notice Provided)

Excerpt from the NCTTRAC Bylaws

7.8 Board of Directors Attendance Policies

- 7.8.1 All Officers and Directors are required to attend all Board meetings. At a minimum, all Officers and Directors are required to attend at least 50% of all Board meetings regardless of excused absences.
  - 7.8.1.1 It is preferred that at least 50% of the Board meetings that an Officer or Director attends be attended in-person.
  - 7.8.1.2 All Officers and Directors are expected to attend the four General Membership meetings in-person. General Membership meeting dates for the upcoming Fiscal Year will be identified in the August Board of Directors meeting.
- 7.8.2 If an Officer or Director is unable to attend a Board meeting, they may request an excused absence. Excused absence requests should be conveyed to NCTTRAC Administration for review by the Executive Committee prior to the missed meeting.
  - 7.8.2.1 If an Officer or Director has two consecutive excused absences, NCTTRAC Administration will bring the situation to the Executive Committee's attention for discussion and resolution.
- 7.8.3 In the event that a Committee Chair, in their role as a ratified Director on the NCTTRAC Board, is unable to attend a Board meeting, the Committee Chair Elect, also ratified as an Alternate Director, may attend in their place. The Committee Chair Elect's attendance will count as the Director's attendance for that Board meeting and will count towards Board attendance policies listed above.