BOARD OF DIRECTORS/VIRTUAL GENERAL MEMBERSHIP MEETING MINUTES

Date & Time: December 9, 2025

Location: 600 Six Flags Dr Ste 150 Arlington, TX

Meeting Leader (Chair): Danielle Sherar

Meeting Scribe: Adrian Bautista

Quorum: Yes

- Attendanc[illegible]ntation attached

NCTRAC
NORTH CENTRAL TEXAS
TRAUMA REGIONAL ADVISORY COUNCIL

Agenda	Discussion	Action Plan	Responsible Individual	Targeted Completion / Next Step
Call to Order, Welcome, Announcements (Quorum = 8)	The October Board of Directors meeting was conducted in person at 600 Six Flags Dr Ste 150, Arlington TX and virtually via Zoom. Mr. Jim Dickerson called the meeting to order at 10:00 A.M. Quorum was confirmed and announced.			
Chair's Report: Recognition	None.			
Chair's Report: Executive Committee of the Board of Directors Update	Ms. Danielle Sherar provided an overview of the Executive Committee meeting.			
Chair's Report: Board Ratifications	None.			
Chair's Report: TETAF Update	Ms. Danielle Sherar provided an update on TETAF. She announced that TETAF is currently seeking Board of Directors Nominations.			
Chair's Report: Bylaws Workgroup Update	Ms. Danielle Sherar provided a reminder that the Annual Bylaws Workgroup, led by the Chair-Elect, will be held on January 13, 2026. The meeting will focus on			

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	ensuring the NCTTRAC Bylaws accurately reflect our current needs and objectives. .			
Chair's Report: Pulsara Utilization Workgroup Update	Mr. Adrian Bautista provided an update on the Pulsara Utilization Workgroup.			
Financial Reports: Treasurer's Report	Ms. Kimmie Tran provided the treasurer's report. She highlighted the Statement of Activities for HPP & EHS. She presented a summary of the balance sheet as of October 31, 2025.	Motion to accept the Treasurer's Report by Ms. Jessica Lucio and Seconded by Mr. Andrew Hogan. Motion carried.	Board of Directors	Complete
Financial Reports: Finance Report	Ms. Kimmie Tran reported on Compliance & Accountability and gave an Investment Update. Ms. Tran reported on the Investment Strategy Discussion with the Financial Advisors at Raymond James.			
Consent/Action Agenda Items:	Ms. Danielle Sherar provided an overview of the December voting items as follows: • November Board of Directors Meeting Minutes • FY26 Memberships for Approval – December (1) • FY26 Stroke Committee SOP • Trauma Committee – Trauma Transfer Guidelines • Other Action Items	Motion to accept the remaining consent agenda items by Mr. Stephan Epley and Seconded by Mr. Matthew Baker. Motion carried.	Board of Directors	Complete
Executive Director's Report: Staffing Update	Mr. Jim Dickerson provided an overview of staff changes.			
Executive Director's Report: Legislative/Funding Update	Mr. Jim Dickerson gave legislative & funding updates. He advised DSHS has awarded NCTTRAC the five-year HPP/EMTF contract.			
Executives Director's Report: GETAC Updates	Mr. Jim Dickerson provided GETAC updates.			

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	Ms. Brenna McLain advised the EMS & Trauma Registries to host webinars over performance improvement.			
Executive Director's Report: Accountability & Performance	Ms. Helen Oberbeck presented the NCTTRAC Accountability Scorecard and advised the Board of Directors Scorecard is up to date.			
Executive Director's Report: FY26 Membership Update	Ms. Helen Oberbeck gave an overview of the FY26 Membership results with comparison to where NCTTRAC stood in previous years.			
Dallas-Fort Worth Hospital Council Update	Mr. John Philips provided an update on the DFWHC.			
Emergency Healthcare Systems Reports	Ms. Melissa Christon provided an update on the Prehospital Whole Blood Pilot Program Administrator position. She provided information on upcoming NCTTRAC hosted education courses.			
Preparedness and Response Reports: Preparedness Updates	Mr. Maurice Murray provided Preparedness Updates. He overviewed the INDYCAR Grand Prix of Arlington coming up in March and World Cup 2026.			
Preparedness and Response Reports: Response/Activations	Mr. Maurice Murray overviewed response/activations. He advised the EMTF Severe Weather Deployment has been extended into 2026.			
Closing Comments, Next Meetings, & Adjourn	Ms. Danielle Sherar advised that she is resigning her position as Board Chair and that this meeting will be her last meeting as she has accepted a position out of town. Mr. Jim Dickerson and Ms. Danielle Sherar provided closing remarks and update on the upcoming meetings noting the following: • No Meeting in January • Next Board of Directors Meetings - Tuesday, **February 10, 2025**, at 10:00 A.M. • Next "In-Person" Planning & Budgeting Session/Virtual General Membership Meeting			

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	- Tuesday **April 14, 2025,** at 10:00 A.M. The meeting was adjourned at 11:13 A.M.			

These minutes are an accurate record of the business conducted at the NCTTRAC Board of Directors/Virtual General Membership Meeting held on Tuesday, December 9, 2025.

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Secretary's Signature

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Date

NAME	OFFICE / COMMITTEE	FY2 Sept	Oct	Nov	Dec
Bill Bonny	***Chair (eff 1/26)**				
Danielle Sherar	**Chair (thru 12/25)*	V	E	V	V
Vacant	***Chair Elect (eff. XX/XX)**				
Bill Bonny	**Chair Elect (thru 12/25)*	V	V	O	V
Philip Angelo	***Secretary**	V	V	V	V
Nicholas Geer	***Treasurer**	E	V	V	V
Jeff Donson	**Air Medical Chair**	E	E	O	O
Michael Cosentino	***Air Medical Chair Elect***	N	N	A	A
Chassadie Reynolds	**Cardiac Chair**	E	O	O	E
Alison Fresh	***Cardiac Chair Elect***	N	N	A	O
Jessica Lucio	**ED OPS Chair**	V	V	O	V
Keith Jones	***ED OPS Chair Elect***	N	A	N	A
Matthew Baker	**EMS Chair**	V	O	V	V
Ted McPherson	***EMS Chair Elect***	A	A	A	A
Dr. Andrew Hogan	**EMS Medical Directors Chair**	E	V	V	E
Vacant	***EMS Medical Directors Chair Elect***				
John Phillips	**Hospital Executive - East**	E	O	O	O
Vacant	**Hospital Executive - West**				
Amy Tucker	**Pediatric Chair**	E	V	O	V
Kalinda Evans	***Pediatric Chair Elect***	A	A	N	N
Dr. Christina Chan	**Perinatal Chair**	V	O	E	E
Amy Kallas	***Perinatal Chair Elect***		A	A	V
Brian Lugo	**REPC Chair**	V	V	O	V
Stephan Epley	***REPC Chair Elect***	N	N	A	N
Dr. Bappatidya Ray	**Stroke Chair**	V	E	O	V
Natalie Raincsuk	***Stroke Chair Elect***		A	A	A
Ann Quinlan	**Trauma Chair**	E	O	O	V
Carolann VinZant	***Trauma Chair Elect***	V	N	A	N
Bill Bonny	**Immediate Past Chair**	N	N	N	N

V	Attendee - Voting, In-person
O	Attendee - Voting, Online
N	Attending - Non Voting (e.g. Chair Elect)
E	Absent - Excused (Prior Notice Provided, Not Absent)
A	Absent - Not Required (Chair Elect, not required to attend)
U	Absent - Unexcused (No Notice Provided)

Excerpt from the NCTTRAC Bylaws

7.8 Board of Directors Attendance Policies

7.8.1 All Officers and Directors are required to attend all Board meetings. At a minimum, all Officers and Directors are required to attend at least 50% of all Board meetings regardless of excused absences.

7.8.1.1 It is preferred that at least 50% of the Board meetings that an Officer or Director attends be attended in-person.

7.8.1.2 All Officers and Directors are expected to attend the four General Membership meetings in-person. General Membership meeting dates for the upcoming Fiscal Year will be identified in the August Board of Directors meeting.

7.8.2 If an Officer or Director is unable to attend a Board meeting, they may request an excused absence. Excused absence requests should be conveyed to NCTTRAC Administration for review by the Executive Committee prior to the missed meeting.

7.8.2.1 If an Officer or Director has two consecutive excused absences, NCTTRAC Administration will bring the situation to the Executive Committee's attention for discussion and resolution.

7.8.3 In the event that a Committee Chair, in their role as a ratified Director on the NCTTRAC Board, is unable to attend a Board meeting, the Committee Chair Elect, also ratified as an Alternate Director, may attend in their place. The Committee Chair Elect's attendance will count as the Director's attendance for that Board meeting and will count towards Board attendance policies listed above.