

BOARD OF DIRECTORS/VIRTUAL GENERAL MEMBERSHIP MEETING MINUTES

Date & Time: August 11, 2026

Meeting Leader (Chair): Bill Bonny

Quorum: Yes

Location: 600 Six Flags Dr Ste 150 Arlington, TX

Meeting Scribe: Adrian Bautista

- Attendance documentation attached



Agenda	Discussion	Action Plan	Responsible Individual	Targeted Completion / Next Step
Call to Order, Welcome, Announcements (Quorum = 8)	<p>The August Board of Directors meeting was conducted in person at 600 Six Flags Dr Ste 150, Arlington TX and virtually via Zoom.</p> <p>Mr. Bill Bonny called the meeting to order at 10:03 A.M. Quorum was confirmed and announced.</p>			
Chair's Report: Recognition	Mr. Bill Bonny announced the entire NCTTRAC Staff has been awarded the 2 nd Quarter Star Award.			
Chair's Report: Executive Committee of the Board of Directors Update	Mr. Bill Bonny provided an update on the Executive Committee of the Board of Directors Meeting.			
Chair's Report: Board Ratifications	None.			
Chair's Report: TETAF Update	<p>Mr. Jacob Seil provide the TETAF Legislative Priorities from the 90th TX Legislative Session from the Advocacy Committee.</p> <p>Dr. Christina Chan advised no notable updates from the TETAF Board of Directors.</p>			

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	Ms. Melissa Christon advised the Education Committee is working on the Hospital Designation Guide for Administrators.			
Chair's Report: Pulsara Utilization Workgroup Update	Mr. Jacob Seil provided an update on the Pulsara Utilization Workgroup.			
Financial Reports: Treasurer's Report	Ms. Kimmie Tran provided the Treasurer's Report. She highlighted the Statement of Activities for HPP & EHS. She presented a summary of the balance sheet as of June 30, 2026.	Motion to accept the Treasurer's Report by Mr. Philip Angelo and Seconded by Ms. Carolann VinZant. Motion carried.	Board of Directors	Complete
Financial Reports: Finance Report	Ms. Kimmie Tran reported on Compliance & Accountability and gave an Investment Update. Ms. Kimmie Tran provided an overview of the DSHS Audit findings & NCTTRACs corrective actions.			
Financial Reports: Planning & Budgeting	Mr. Jim Dickerson provided an overview of the FY27 Planning & Budgeting Session Highlights & FY27 Strategic Objectives. Ms. Kimmie Tran presented the FY27 Draft Budget. She overviewed the revenue and expenses changes.	Motion to accept the FY27 Draft Budget by Mr. Philip Angelo and Seconded by Dr. Christina Chan. Motion carried.		
Consent/Action Agenda Items:	Mr. Bill Bonny provided an overview of the August voting items as follows: <ul style="list-style-type: none"> • June Board of Directors Meeting Minutes • June REPC Meeting Minutes • Membership for Approval – August (50) • FY27 Cardiac Committee SOP • FY27 ED Operations Committee SOP • FY27 EMS Committee SOP • FY27 Perinatal Committee SOP • FY27 REPC SOP 	Motion to accept the remaining consent agenda items by Mr. Philip Angelo and Seconded by Ms. Carolann VinZant. Motion carried.	Board of Directors	Complete

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	<ul style="list-style-type: none"> Financial Policies and Procedures Manual V2 FY27 Transactions of Organization SOP V2 Trauma Committee - Trauma Public Ed & Injury Prevention Subcommittee Resource Guide Trauma Committee – Trauma Triage Transport Guidelines Other Action Items 			
Dallas-Fort Worth Hospital Council Update	<p>Ms. Natalie Whitmer advised JPS is shut down for Stroke, Trauma, and Stemi patients. JPS will be diverting patients to other facilities.</p> <p>Mr. John Phillips shared upcoming events/trainings DFWHC will be hosting.</p>			
Executive Director's Report: Staffing Update	Mr. Jim Dickerson provided an overview of staff changes. He advised Ms. Leanna Cartier Accounting Coordinator has retired. He introduced Deborah BeBee Accounting Coordinator, David Li Business Analyst, & Jason Snow EHS Coordinator. Mr. Dickerson introduced the six part-time logistical techs that have been hired to assist with ongoing EMTF needs.	,		
Executive Director's Report: Accountability & Performance	Mr. Jacob Seil presented the NCTTRAC Accountability Scorecard and advised the Board of Directors Scorecard is up to date.			
Executive Director's Report: FY27 Membership Update	Mr. Jacob Seil advised that 50 memberships have now been approved for August, surpassing previous years.			
Executive Director's Report: General Membership Meeting Update	Mr. Jacob Seil provided an update regarding the September 15, 2026 NCTTRAC General Membership meeting.			
Emergency Healthcare Systems Reports	Ms. Melissa Christon shared the Legislative & EMS Rule updates. She provided an update on the PHWB Pilot Program status with 5 approved, 18 in progress, and 3			

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	<p>with existing programs that will be working with NCTTRAC.</p> <p>Ms. Melissa Christon advised the implementation of a new Learning Management System which will go live on September 1st. She gave a shout out to member organizations that donated their EMS County Funds to Regional Projects.</p>			
Preparedness and Response Reports: Preparedness Updates	Ms. Katie Stembridge announced NCTTRAC staff received the Award and thanked all members for participation in FIFA event planning. She announced upcoming World Cup After Action review. She announced the EMCC will be activated for Republican Party Conventions.			
Preparedness and Response Reports: Response/Activations	Mr. Jacob Seil overviewed response/activations.			
Closing Comments, Next Meetings, & Adjourn	<p>Mr. Bill Bonny provided closing remarks and update on the upcoming meetings noting the following:</p> <ul style="list-style-type: none"> • Next 'In Person' General Membership Meeting <ul style="list-style-type: none"> – Tuesday, September 15, 2026, 12:30 A.M. • Next Board of Directors <ul style="list-style-type: none"> – Tuesday, October 13, 2026, 10:00 A.M. <p>The meeting was adjourned at 11:26 A.M.</p>			

These minutes are an accurate record of the business conducted at the NCTTRAC Board of Directors/Virtual General Membership Meeting held on Tuesday, August 11, 2026.

Secretary's Signature _____

Date _____

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V	Attendee - Voting, In-person
O	Attendee - Voting, Online
N	Attending - Non Voting (e.g. Chair Elect)
E	Absent - Excused (Prior Notice Provided, Not Absent)
A	Absent - Not Required (Chair Elect, not required to attend)
U	Absent - Unexcused (No Notice Provided)

NAME	OFFICE / COMMITTEE	FY:	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Bill Bonny	*Chair (eff. 01/26)							V	O	V	E	E
Danielle Sherar	*Chair (thru 12/25)		V	E	V	V						
Stephan Epley	*Chair Elect (eff. 05/26)											V
Bill Bonny	*Chair Elect (thru 12/25)		V	V	O	V						
Philip Angelo	*Secretary		V	V	V	V		V	V	V	V	V
Nicholas Geer	*Treasurer		E	V	V	V		V	V	V	E	O
Jeff Donson	Air Medical Chair		E	E	O	O		O	V	V	V	V
Michael Cosentino	Air Medical Chair Elect		V	V	A	A		N	NP	NP	A	N
Chassadie Reynolds	Cardiac Chair		O	O	O	E		O	O	O	E	E
Alison Fresh	Cardiac Chair Elect		A	N	A	O		N	N	N	O	A
Keith Jones	ED OPS Chair (eff. 05/26)											V
Jessica Lucio	ED OPS Chair (thru 05/26)		V	V	O	V		O	V	V	U	
Vacant	ED OPS Chair Elect (eff. XX/XX)											
Keith Jones	ED OPS Chair Elect (thru 05/26)		A	A	N	A		N	NP	N	A	
Matthew Baker	EMS Chair		V	O	V	V		V	V	E	V	V
Ted McPherson	EMS Chair Elect		A	A	A	A		A	A	V	A	A
Dr. Andrew Hogan	EMS Medical Directors Chair		E	V	V	E		V	U	O	O	E
Vacant	EMS Medical Directors Chair Elect											
John Phillips	Hospital Executive - East		E	O	O	O		E	O	O	O	E
Natalie Whitmer	Hospital Executive - West									V	O	O
Amy Tucker	Pediatric Chair		V	V	O	V		V	O	V	E	O
Kalinda Evans (Dutton)	Pediatric Chair Elect		A	A	NP	NP		NP	A	NP	V	A
Dr. Christina Chan	Perinatal Chair		V	O	E	E		V	O	V	V	E
Amy Kallas	Perinatal Chair Elect			A	O	V		N	A	NP	N	O
Brian Lugo	REPC Chair		V	V	O	V		O	E	E	E	O
Kaysey Pollan	REPC Chair Elect (eff. 06/26)											
Stephan Epley	REPC Chair Elect (thru 05/26)		NP	NP	N	N		N	A	V	V	
Dr. Bappaditya Ray	Stroke Chair		E	E	O	V		U	O	V	O	V
Natalie Raincsuk	Stroke Chair Elect			A	NP	N		A	A	A	A	A
Carolann VinZant	Trauma Chair (eff 06/26)											V
Ann Quinlan	Trauma Chair (thru 06/26)		O	O	O	V		O	E	O	O	O
Vacant	Trauma Chair Elect (eff XX/XX)											
Carolann VinZant	Trauma Chair Elect (thru 06/26)		NP	NP	A	NP		NP	O	NP	A	
Bill Bonny	Immediate Past Chair		NP	NP	N	NP		NP	N	NP	E	E

Excerpt from the NCTTRAC Bylaws

7.8 Board of Directors Attendance Policies

7.8.1 All Officers and Directors are required to attend all Board meetings.

At a minimum, all Officers and Directors are required to attend at least 50% of all Board meetings regardless of excused absences.

7.8.1.1 It is preferred that at least 50% of the Board meetings that an Officer or Director attends be attended in-person.

7.8.1.2 All Officers and Directors are expected to attend the four General Membership meetings in-person. General Membership meeting dates for the upcoming Fiscal Year will be identified in the August Board of Directors meeting.

7.8.2 If an Officer or Director is unable to attend a Board meeting, they may request an excused absence. Excused absence requests should be conveyed to NCTTRAC Administration for review by the Executive Committee prior to the missed meeting.

7.8.2.1 If an Officer or Director has two consecutive excused absences, NCTTRAC Administration will bring the situation to the Executive Committee's attention for discussion and resolution.

7.8.3 In the event that a Committee Chair, in their role as a ratified Director on the NCTTRAC Board, is unable to attend a Board meeting, the Committee Chair Elect, also ratified as an Alternate Director, may attend in their place. The Committee Chair Elect's attendance will count as the Director's attendance for that Board meeting and will count towards Board attendance policies listed above.