



# General Membership Meeting

April 6, 2016

- Education Thanks to Methodist Dallas & Parkland
- Return of Networking Time & Lunch!
- Today's Agenda Highlights
  - Handouts: Annual Report, Financials & Ballots
  - Final Member Voting on Bylaws Updates
  - "Flash" Versions of OnTRAC Now Going Out Monthly
- Pager/Cell Phone/Radio Courtesies Please
- Placement of Microphones
- Reminder: Meeting is being Recorded
- WebEx/Website for Visuals, Dial-in is Listen Only
- Restrooms, Water & Emergency Exits

# ***Chair's Report***

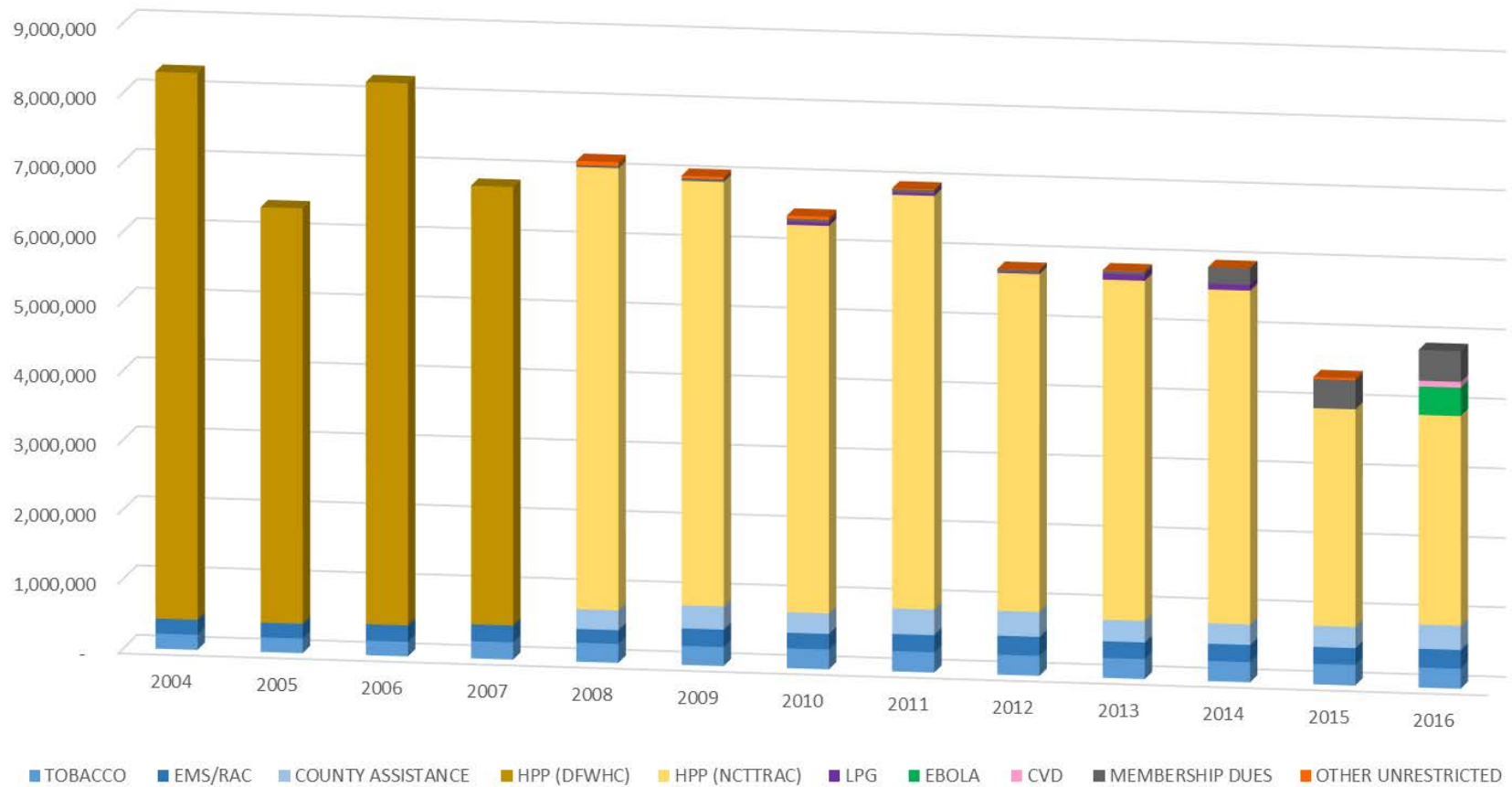
# ***Executive Director's Report***

- RAC Members' Leadership Open House
  - April 27th at the NCTTRAC Warehouse
- Patient Data Systems
  - Job #1 ... Commitment to a Data-Driven Future
    - Update Data Compliance Requirements
    - Address System Sustainment & Data Quality
- RAC Active Participation Criteria - TBD
- DFWHC & NCTTRAC Meetings Exchange
- Bylaws Vote and Final Call for Ballots

# Call for the Vote

- Final Call for Remaining Ballots:
- Recommended Bylaws Updates
  - 1) Establish new Emergency Department Operations (ED Ops) Committee
  - 2) Remove “personnel” from SPI Committee grievance responsibilities
    - Aligned with Professional Employer Organization (PEO) contractual responsibility

# ***Financial Reports***



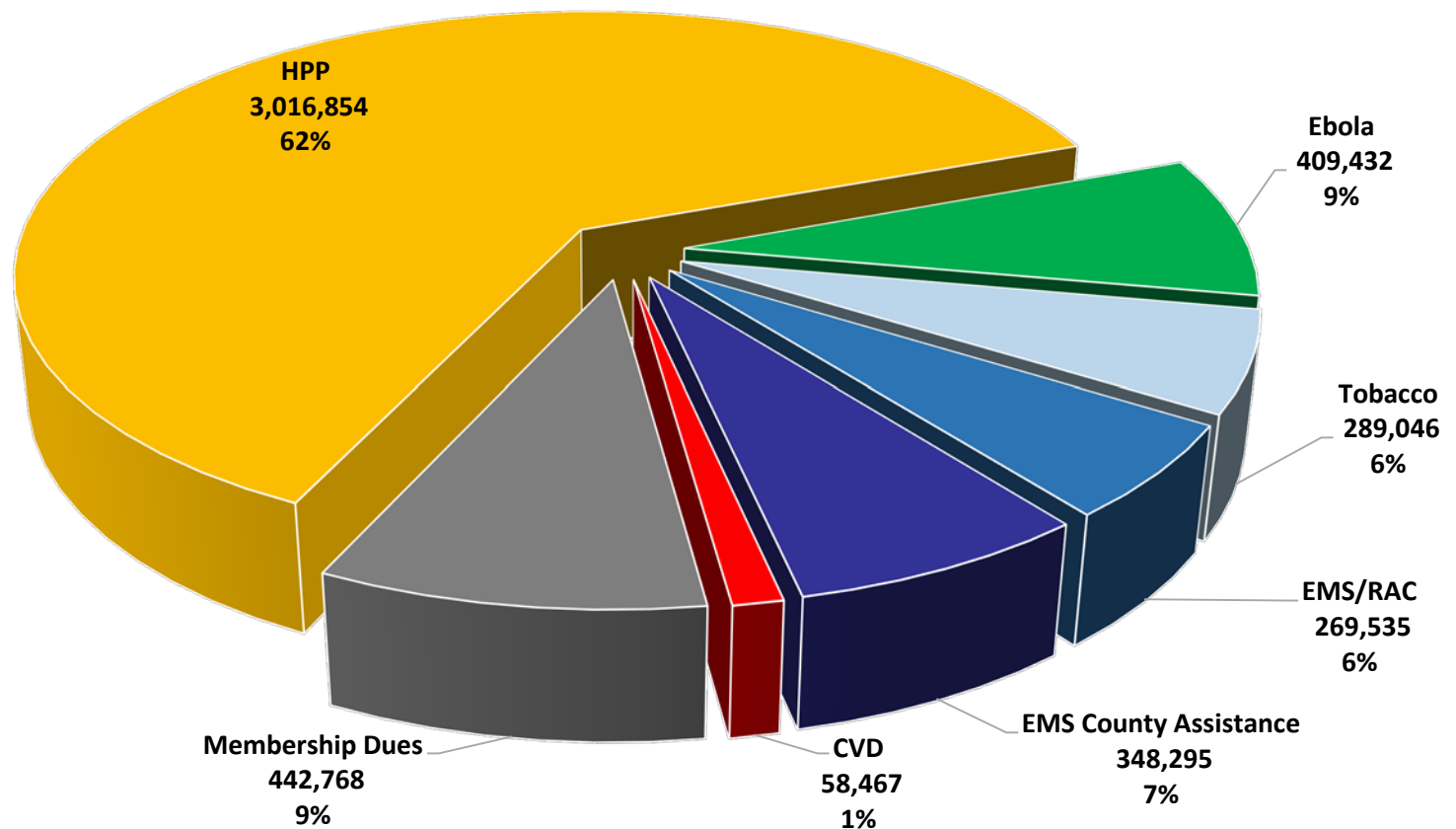
FISCAL YEAR	TOBACCO	EMS/RAC	COUNTY ASSISTANCE	HPP (DFWHC)	HPP (NCTTRAC)	LPG	EBOLA	CVD	MEMBERSHIP DUES	OTHER UNRESTRICTED	TOTAL
2004	218,278	215,536		7,872,434							8,306,248
2005	209,456	212,517		5,980,646							6,402,619
2006	209,156	237,104		7,802,905							8,249,165
2007	248,259	243,046		6,313,282							6,804,587
2008	273,290	196,942	285,835		6,364,432				28,504	59,397	7,208,400
2009	273,290	252,073	332,502		6,110,561				37,398	34,927	7,040,751
2010	284,618	225,240	294,950		5,576,661	50,000			37,879	43,848	6,513,196
2011	292,281	246,108	366,960		5,954,505	36,500			46,077	8,732	6,951,163
2012	286,387	274,247	358,482		4,862,817	11,015			43,014	4,663	5,840,625
2013	286,588	240,196	310,983		4,894,439	84,961			43,458	4,789	5,865,414
2014	290,277	247,816	295,123		4,802,672	84,996			236,234	1,169	5,958,287
2015	296,438	242,529	304,749		3,130,892				418,400	28,311	4,421,319
2016	289,046	269,535	348,295		3,016,854		409,432	82,701	442,768		4,858,631

\*FY 2016 are Budgeted Totals



# FY 16 Revenue

## Total Revenue Budget



\* EMS County Assistance is Pass Through Funds, no admin cost paid from these funds

# Statement of Activities

## February 29, 2016

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handout

	EMS/RAC	TOBACCO	ASPR HPP YR 14**	EMS/COUNTY ASSISTANCE	ASPR EBOLA YR 1***	CVD	UNRESTRICTED/ DEVELOPMENT	TOTAL
<b>Revenue</b>								
State of TX - DSHS	\$269,535	\$144,523	\$1,629,310	\$348,295	\$184,562	\$10,000	\$0	\$2,586,226
Membership Dues	\$0	\$0	\$0	\$0	\$0	\$0	\$349,235	\$349,235
Professional Development Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$9,375	\$9,375
Interest on Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$5	\$5
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$200
Total Revenue	\$269,535	\$144,523	\$1,629,310	\$348,295	\$184,562	\$10,000	\$358,815	\$2,945,040
<b>Expenditures</b>								
Salaries	\$81,620	\$71,570	\$571,058	\$0	\$75,932	\$2,101	\$63,594	\$865,875
Fringe Benefits	\$21,519	\$16,860	\$145,648	\$0	\$17,870	\$486	\$9,949	\$212,332
Travel	\$0	\$0	\$10,094	\$0	\$0	\$0	\$12,354	\$22,448
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$114,780	\$0	\$34,278	\$0	\$0	\$149,059
Contractual	\$0	\$0	\$25,304	\$58,796	\$22,954	\$0	\$0	\$107,054
Other	\$34,682	\$38,221	\$518,558	\$0	\$11,119	\$43	\$100,164	\$702,786
Indirect	\$6,255	\$0	\$138,015	\$0	\$20,793	\$39	\$1,892	\$166,994
Unobligated	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$144,076	\$126,651	\$1,523,459	\$58,796	\$182,947	\$2,669	\$187,952	\$2,226,550
Revenues Over (Under)								
Expenditures	\$125,459	\$17,872	\$105,852	\$289,499	\$1,616	\$7,331	\$170,863	\$718,491
Beginning Unrestricted Net Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$435,808	\$435,808
Ending Temp Restricted Net Assets	\$125,459	\$17,872	\$105,852	\$289,499	\$1,616	\$7,331	\$0	\$547,628
Ending Unrestricted Net Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$606,671	\$606,671
Ending Net Assets	\$125,459	\$17,872	\$105,852	\$289,499	\$1,616	\$7,331	\$606,671	\$1,154,299

- HPP YR 14 began July 1, 2015 and runs through June 30, 2016
- EBOLA YR 1 began Aug 1, 2015 and runs through June 30, 2016
- TOBACCO contract began 10/1/2015 and runs through 8/31/2016

# Balance Sheet

## February 29, 2016

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	2016	2015
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash	\$1,020,878	\$822,733
<b>Other Current Assets</b>		
Accounts Receivable - DSHS	237,190	305,795
Accounts Receivable - Membership	97,525	67,051
Certificates of Deposit	118,256	116,248
Total Other Current Assets	452,972	489,095
<b>Other Assets</b>		
Security Deposits & Unapplied Cash	8,671	8,741
Prepaid Expense	1,665	15,074
Inventory Held for Distribution	3,447,114	3,250,300
Fixed Assets (net of depreciation)	1,828,222	1,997,953
<b>TOTAL ASSETS</b>	<b>\$6,759,522</b>	<b>\$6,583,897</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Accounts Payable	\$56,841	\$24,867
<b>Other Current Liabilities</b>		
ASPR Interest Payable to State	21	633
Payroll Liabilities	99,965	100,964
Deferred Revenue	173,060	100,798
Total Other Current Liabilities	273,046	202,395
Total Liabilities	329,886	227,263
<b>EQUITY</b>		
Unrestricted Net Assets	606,671	595,297
Temporarily Restricted Net Assets	547,628	513,084
Temporarily Restricted Net Assets - Inventory	3,447,114	3,250,300
Temporarily Restricted - Fixed Assets	1,828,222	1,997,953
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$6,759,522</b>	<b>\$6,583,897</b>

# ***Emergency Healthcare Systems (EHS) Reports***

# 2017 HPP Program Continuation

- DSHS announced expectation to receive funding opportunity announcement (FOA) for HPP program continuation past June 30, 2017
- Process:
  - State submits response to a request for proposal (RFP) to get grant contract
  - About January 2017 state issues RFP soliciting regional contractor proposals
  - Spring 2017 contractors selected for July 1, 2017 start of the 5 five-year block
- Level funding predicted

# HPP Program Year 15

- HPP YR 15 / FY17 Budget Submitted March 29, 2016
  - 2.99% increase in funding

	TSA-E	EMTF-2	Total HPP
YR 14 / FY 16	2,888,943	127,911	3,016,854
YR 15 / FY 17	2,975,322	131,736	3,107,058
\$ Increase	86,379	3,825	90,204
% Increase	2.99%	2.99%	2.99%

- Due to cost increases, EMTF is still below needed funding levels and is expected to request additional funding from HPP budget

# HPP Financial Report

## HPP Program YR 14 & 15 Funding

PROJECT	BUDGET			
	YR14	YR15	Delta	% Change
Personnel	\$861,479	\$854,966	(\$6,513)	-0.76%
Fringe	\$249,829	\$247,940	(\$1,889)	-0.76%
Travel	\$16,049	\$28,770	\$12,721	79.26%
Supplies	\$241,850	\$140,500	(\$101,350)	-41.91%
Equipment	\$0	\$0	\$0	0.00%
Contractual	\$455,192	\$700,888	\$245,696	53.98%
Other	\$982,857	\$764,669	(\$218,188)	-22.20%
Indirect	\$209,598	\$369,325	\$159,727	76.21%
Total	\$3,016,854	\$3,107,058	\$90,204	2.99%

# **Ebola Preparedness & Response Program (EPRP)**

- Developed a Concept of Operations for Regional Ebola Transport Ambulances
  - CareFlite
  - AMR
  - MedStar
  - Acadian
- Ebola Assessment Hospitals
  - Children's Dallas
  - UTSW William P. Clements
- Tabletop exercises
  - November 6, 2015 and March 11, 2016



# **Ebola Preparedness & Response Program (EPRP)**

- Upcoming activities:
  - Continuing RETA agency drills and training
  - Ebola / HCID Full Scale Exercise -Tabletop – early fall
  - Initial planning meeting April 12, 2016
- HCID Workshop Sponsored by DSHS Austin
  - May 3-5, 2016 in Dallas, Texas

# Ebola Preparedness & Response Program (EPRP)

- World Health Organization declared end of Ebola public health emergency internationally on March 29, 2016
  - Travel restrictions and tracking lifted December 29, 2015

## ***HOWEVER***

- 7 of 9 new cases in Guinea last week resulted in death
- Liberia has closed its borders with Guinea
- MERS-CoV: 34 cases in Saudi Arabia in March
  - 11 known dead

# Texas Emergency Medical Task Force - Region 2

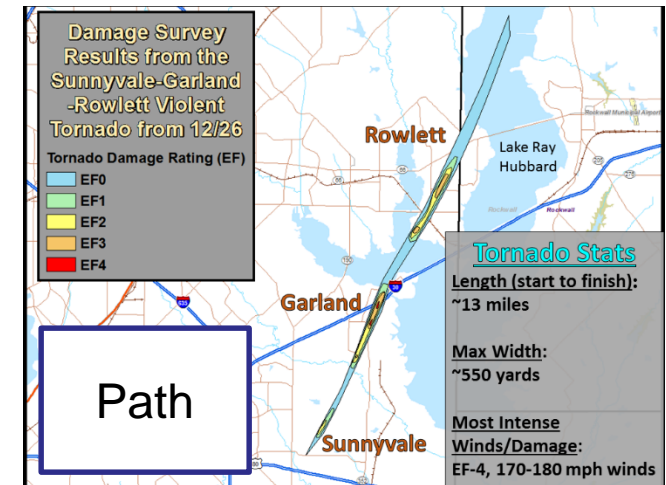


- Flower Mound AMBUS
  - Received DSHS License: Mission Capable
- IDRUC Advisory Committee
  - March 9<sup>th</sup>-10<sup>th</sup> 2016, Austin, TX
- Bataan March, EMTF-2 Leadership Training
  - March 20<sup>th</sup> 2016, White Sands Missile Range, NM
- EMTF-2 Functional Exercise
  - April 28<sup>th</sup> 2016
- New EMTF-2 Partners
  - DeSoto FR, Baylor Scott & White, Health Transport Inc.



## 15-0028 Winter Weather 20151223 Incident

- Awareness Alert Issued to EMTF-2 (6:13PM DEC 26)
- State Mission Assignment for EMTF-2
  - 1 Medical Incident Support Team Deployment to DDC 4B, Garland
  - Assessments Taken by M-IST Members
- MPV 2-01 Frisco FD
  - Regional Request from Garland EOC
- MPV 2-03 Cedar Hill FD
  - Local Response
- NCTTRAC Liaison at DDC 4-B, Garland



After Action Summary available at [NCTTRAC.org](http://NCTTRAC.org)

# Texas Emergency Medical Task Force - Region 2



Training / Exercise	Budget	Amended Budget	Spent	Balance
✓ Hotter N' Hell	\$23,902	\$19,262	\$19,262	\$0
✓ Advanced Logistics	\$4,000	\$2,514	\$2,514	\$0
✓ BATAAN Leadership Dev.	\$6,000	\$11,500	\$11,500	\$0
✓ EMS Conference 2015	\$5,880	\$5,865	\$5,865	\$0
✓ ASTL / TFL TEEEX Course 2015	\$11,750	\$11,604	\$11,604	\$0
✓ Spring Development Exercise (scheduled April 28)	\$30,000	\$20,000	\$0	\$20,000
✓ Spring AMBUS / AST Event (scheduled April 28)	\$6,805	\$0	\$0	\$0
✓ AMBUS Driving Course (May 16-20 tentative)	\$8,000	\$8,000	\$1,056	\$6,944
<b>Total</b>	<b>\$96,337</b>	<b>\$78,745</b>	<b>\$51,801</b>	<b>\$26,944</b>

✓ = completed

✓ = in progress

# Emergency Healthcare Systems Support

- **MERC Trailers**

- #1 – Awarded to HCA North Division
- #2 – Awarded to City of Grand Prairie (FD/OEM)

EMResource™

- **Crisis Applications training**

- 54 web-based students trained since last GM meeting
- Self-paced learning modules in development

WebEOC

- **Redundant Communications Drills**

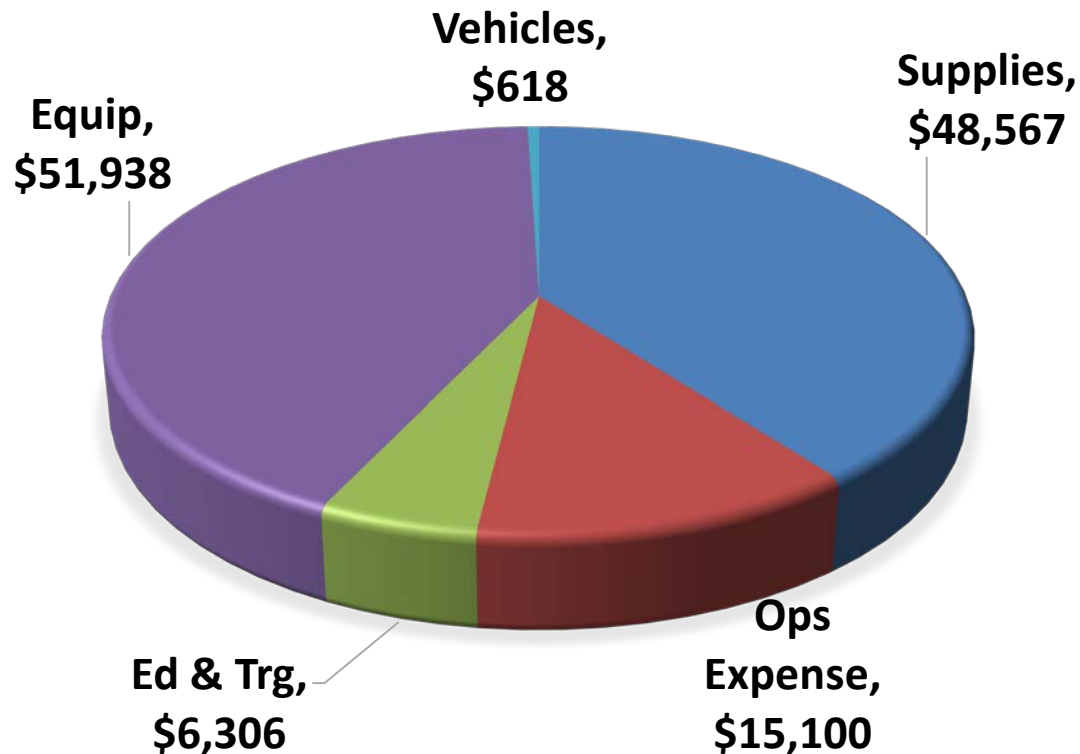
- Goal of 70% quarterly participation
- 50% quarter-to-date (+2% past quarter)
- Next drill April 29<sup>th</sup>

 **Litmos**  
by CallidusCloud



# EMS County Assistance “Pass-Through” Utilization

FY 2016 EMS PASS-THROUGH  
UTILIZATION BY EXPENDITURE TYPE



**Eligible  
Expenditures**

Supplies  
Ops Expense  
Educ & Trng  
Equip  
Vehicle  
Comm Equip

**Total Allotment: \$348,295**  
**Total Number of Agencies: 77**

**YTD Reimbursement: \$125,427**  
**YTD Number of Agencies: 36**



# Emergency Healthcare Systems Support (Acute Care)

- **2016 Needs Assessment Survey**
  - Committees to develop specialty questions respective to expertise
- **State Registry Data**
  - Received de-identified data from Texas EMS/Trauma Registries
  - Date Range: January 1 – June 30, 2015
  - Available to be used for trending in collaboration with committees
- **Perinatal Work Group**
  - Select representative facilities are meeting to recommend structure for NCTTRAC Perinatal Committee
- **Local Projects Grant – Delayed**
  - No further information available from DSHS at this time



# Professional Development

Course	Month/Date	Instructor/Provider	NCTTRAC Scholarship for TSA-E
Multi-Lead Medics	28-Jan	Bob Page	No
"Slap the Cap" Capnography	29-Jan	Bob Page	No
Trauma Outcomes and Performance Improvement Course (TOPIC)	22-Feb	Jorie Klein	Yes: 50%
Pediatric Advanced Life Support (PALS)	25 & 26-April	Air Evac	No
Street Level Airway Management (SLAM)	Rescheduled: Date TBD	Jim Rich	Yes: 50%
Advanced Burn Life Support (ABLS)	18-May	Burn & Reconstructive Center of TX (The Medial Center of Plano)	Yes: FREE
Advanced Burn Life Support (ABLS)	19-May	Burn & Reconstructive Center of TX (The Medial Center of Plano)	Yes: FREE
Bob Page Seminar	9 & 10-Jun	Bob Page	Fee: \$175
Advanced Stroke Life Support (ASLS)	13-Jul	EduMed Training	Yes: FREE
Advanced Stroke Life Support (ASLS)	14-Jul	EduMed Training	Yes: FREE
Trauma Program Manager Course	Sept	American Trauma Society (ATS)	TBD
Emergency Neurological Life Support (ENLS)	Oct	Neurocritical Care Society (NCS)	TBD

NCTTRAC: *Prepare. Support. Respond.*

# Compliance Recap

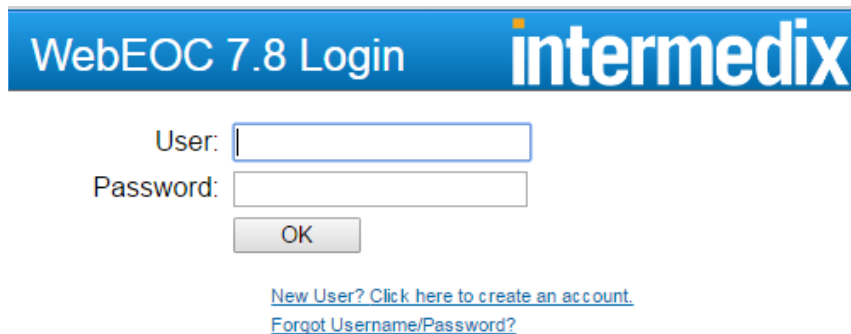
- New Business Associate Agreements (BAA) and Regional Programs Participation Agreements (RPPA) went out.
  - Allows for data use and system usage rules.
  - Sent out to entire membership via certified mail and by email.
- Covers use of any of our products including (WEBEOC, EMResource) or programmatic usages (CVD).

# Compliance Status

- 100+ BAAs and RPPAs completed and verified!
  - HCA (10 hospitals) and THR (15 hospitals) each signed a corporate agreement
  - 120 sites covered to date, including 21 Trauma Centers
- Several engaged with Compliance and Legal
  - Ex: Baylor, Dallas FD
- Data to be cleared from system for only a small number of sites
  - Those that have requested copies of their data will sent encrypted DVDs

## WebEOC & EMResource

- A refocused effort based on regional & statewide utilization
- NCTTRAC Team is working together to further enhance its capabilities and streamlining functionality
- Jim Canada is the lead engineer, coordinating efforts between the teams
- Later this year WebEOC 8.



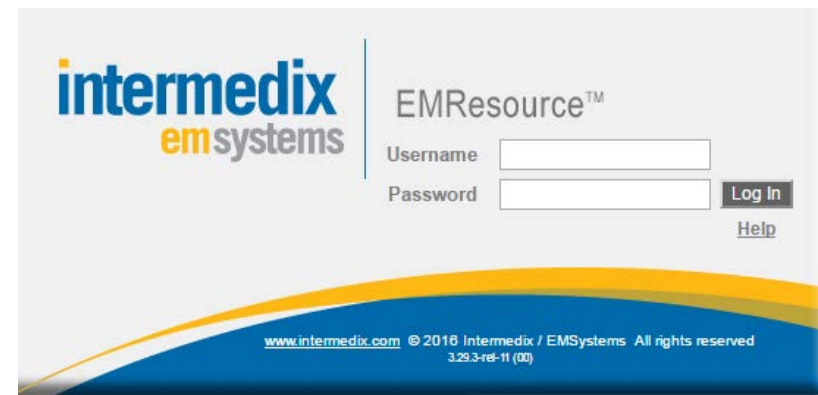
WebEOC 7.8 Login **intermedix**

User:

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Password

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## **NCTTRAC is idea sharing and collaboration**

- Meeting room Audio & Visual updates
  - New microphones and sound mixing system, digital video and projectors.
  - Coming Spring 2016!!!

## **NCTTRAC is prepared to respond & support.**

- Most of our critical systems have either moved to our offsite data center location, or other cloud solutions. Still more work to be done!
- New encryption and security technologies.

- Air Medical Committee
- Cardiac Committee
- ED Ops Work Group
- EMS Committee
- Pediatric Committee
- Physician's Advisory Group
- Professional Development Committee

- **Successes**
  - Updated Charter, Revised Air Medical Guidelines & SOP
  - Safety Hazard Concerns & Situational Awareness:
    - New Landing Zones (6)
    - Helipad Elevator Issues
    - Helipads
  - Drone/Laser Activity Awareness and Reporting
  - EMS Guidelines for Calling an Aircraft (Scene Evacuation)
  - Weather Drill including Air Medical - MIST Participation
  - Discussed/provided State Disaster MOU
  - Updated Regional and State Disaster Guidelines disseminated

- Re-established the North Texas Operators Safety Meeting
  - Participants include FAA, NTSB, DPD, FWPD, News, Traditional and Non-Traditional Air Medical Program Pilots in our RAC and supporting RAC's
  - Establishes Networking of Expert Resources
  - Enhances Communication for Situational Awareness and Hazard Concerns
  - Creates standards of safety expectations
  - Provides recommendations or feedback for recognized Safety Hazards, Landing Zones, and Communications
  - ***Critical to Safety Management***



- ✓ Air Medical Committee
- **Cardiac Committee**
- ED Ops Work Group
- EMS Committee
- Pediatric Committee
- Physician's Advisory Group
- Professional Development Committee

- **CVD Data** - 27 STEMI Receiving Hospitals in NCTTRAC reported data for this reporting period
- **AHA Don't Die of Doubt Campaign** - many local EMS and hospitals continue to partner with AHA
- **Regional ACS Plan** - reviewed with no major changes
- **Public Education Event** - in development
- **Professional Development** - pending
- **Heart Safe Update** - 2 cities have completed beta testing (Bedford and Mansfield)

- ✓ Air Medical Committee
- ✓ Cardiac Committee
- **ED Ops Work Group**
- EMS Committee
- Pediatric Committee
- Physician's Advisory Group
- Professional Development Committee

- 1st meeting of workgroup – Nov 2015
  - Co-Leads – Kristine Powell, Judy Horton
- SOP drafted to establish ED Operations Committee
  - Approved by NCTTRAC BOD Feb 2016
- Proposed Bylaws revision to General Membership to add ED Operations Committee as a standing committee of the NCTTRAC
  - General Membership meeting – April 6, 2016

## Next steps:

- Monthly meetings
  - 1<sup>st</sup> Wed, 12:00 pm – 1:00 pm
- Committee Listserv and Website
- Expand involvement by ED nurses and physicians, EMS, other stakeholders
- Linkage to other relevant NCTTTRAC Committees
- Committee activities

- New ED Ops Committee activities
  - **GETAC Taskforce on Free-standing EDs and Alternative Care Sites**
    - **NCTTRAC meeting to discuss categorization process**
  - **Regional and Hospital Surge planning and response**
    - Consistency in use of EMResource and other tools, processes
  - Flow and care of special populations (e.g. Psych care, Sexual Assault care, nursing home pts)
  - Interfacing with EMS and Community Paramedicine programs
  - ED leader development and resources,
  - Use of data (EMResource and REG\*E) to identify and understand operational issues
  - ED boarding and overcrowding
  - Poison Center funding and support
  - Other activities as assigned

- ✓ Air Medical Committee
- ✓ Cardiac Committee
- ✓ ED Ops Work Group
- **EMS Committee**
- Pediatric Committee
- Physician's Advisory Group
- Professional Development Committee

- Changes to chapter 157.11 rules are completed
- Jurisprudence exam for certification/recertification, effective January 1, 2017
- Field Triage and Transport Guidelines
  - Stroke Field Triage and Transport Guidelines
  - Cardiac Field Triage and Transport Guidelines
- EMS Committee SOP
  - Regional data benchmarks
  - Regional goals
- Local Projects Grant
- EMS Chiefs Academy - Texas Fire Chiefs Association



- ✓ Air Medical Committee
- ✓ Cardiac Committee
- ✓ ED Ops Work Group
- ✓ EMS Committee
- **Pediatric Committee**
- Physician's Advisory Group
- Professional Development Committee

- Consideration for Pediatric Consultation and Transfer
  - Governors EMS and Trauma Advisory Council (GETAC)
    - Pediatric Subcommittee

- ✓ Air Medical Committee
- ✓ Cardiac Committee
- ✓ ED Ops Work Group
- ✓ EMS Committee
- ✓ Pediatric Committee
- Physician's Advisory Group
- Professional Development Committee

- Public Education / Injury Prevention Committee
- Regional Emergency Preparedness Committee
- Stroke Committee
- System Performance Improvement (SPI) Committee
- Trauma Committee

# Injury Prevention Public Education

- With the cessation of data submission to the RAC, I have submitted a request for a report of specific injury data from the state registry for RAC E—anticipate receiving it by the May meeting
- The committee participated in a webinar supported by the CDC and The Society for Advancement of Violence and Injury Prevention Research (SAVIR). The webinar is a first in a series that pays particular attention to the ACS verification standards for injury prevention initiatives in hospital settings as outlined by the Orange book.

# Injury Prevention Public Education

- The committee had GETAC updates and current violence and injury prevention activities by various committee members
- Currently the committee is working on the 2016 needs assessment questions to be included in the RAC's annual effort and discussing committee participation requirements as outlined by the state.
- The committee is in full support of the Hartford Consensus Report Stop the Bleed, and is waiting for the go-ahead to begin an organized regional approach. In the state of Texas, firearms is one of the top five mechanisms of injury.

- ✓ Public Education / Injury Prevention Committee
- Regional Emergency Preparedness Committee
- Stroke Committee
- System Performance Improvement (SPI) Committee
- Trauma Committee

# Stroke Committee

## Stroke, EMS, and PAG collaboration on EMS Stroke triage and Transport Guidelines

**Certified Primary  
Stroke Center**



**Certified  
Comprehensive  
Stroke Center**

**LAMS**

Or

other validated stroke scale scores





# Stroke Committee

- Stroke Work Group
- Stroke Education Campaign
  - Classes offered through NCTTRAC
  - Presentations and Conferences
- CVD and Stroke Initiative – response to state survey monkey
- Promoting Stroke Awareness
  - May Stroke Awareness
  - October World Stroke Day



- ✓ Public Education / Injury Prevention Committee
- ✓ Regional Emergency Preparedness Committee
- ✓ Stroke Committee
- System Performance Improvement (SPI) Committee
- Trauma Committee

# EHS Zone Reports

Board of Directors Zone Rep – Martha Headrick

*Zone 1 Debra Thompson / Grayson CC*

*Zone 2 Lisa Ponce / Air-Evac Lifeteam and*

*Zone 3 Kowa Crow / Possum Kingdom EMS*

*Zone 4 Thomas Pritchett / Kerens VFD*

*Zone 5 Margo Shoemaker / Centennial MC*

*Zone 6 Martha Headrick / Air-Evac Lifeteam*

*Zone 7 Bobby Sewell / Bedford FD*

*Zone 8 Co-Rep: LuAnn McKee / BioTel/Parkland*

*Co-Rep: Stephen Bock / Medical City Dallas*

# General Public Comment

- Next **Board of Directors** Meeting – 10:30 AM, Tuesday, **May 10<sup>th</sup>, 2016** at the NCTTTRAC Offices, 600 Six Flags Drive, Arlington
- Next **General Membership** Meeting – 1:30 PM, Tuesday, **September 13<sup>th</sup>, 2016** at the North Central Texas Council of Governments (NCTCOG), Transportation Council Room, 616 Six Flags Drive, Arlington
- Call to Adjourn