

General Membership Meeting

27 February 2018



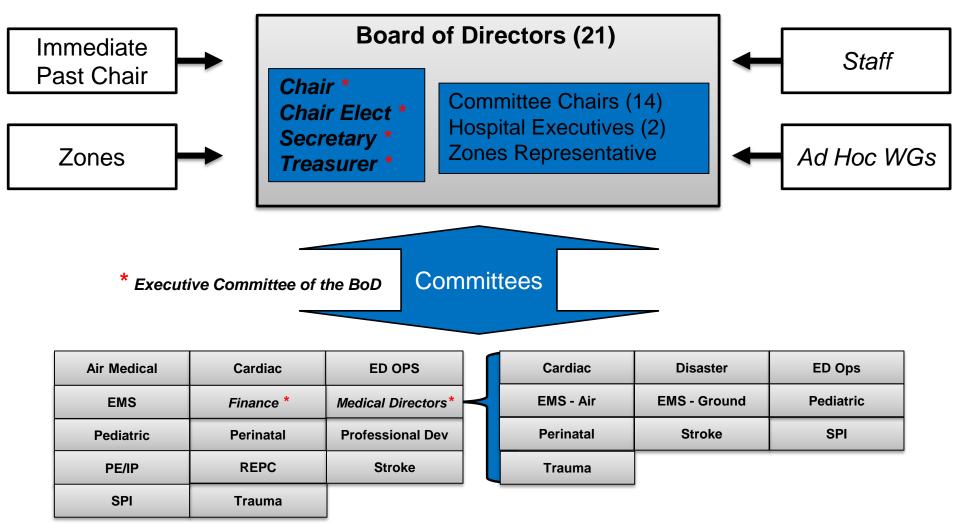


- Continuing Education thanks!
 - Dr. Alan Taylor, Methodist Mansfield Medical Center
 - Karen Yates, Methodist Mansfield Medical Center
- Enjoyed networking time & lunch? A few agenda highlights:
 - Handouts: Annual Report, Financials, Spring Golf !
 - Heart Safe Leadership & Communities
- Pager/Cell Phone/Radio courtesies please
- NCTTRAC Members' Active Participation credit options:
 1) Name/Org on Sign-In Sheet
 - 2) Register Name/Org via WebEx
 - 3) Register Name/Org via RAC Website Action Center
- Microphones support audio & recording of the meeting.
- Restrooms & Emergency Exits



FY18 Governance Structure

Members





Chair's Recognition & Reports

- Heart Safe Communities
- Hurricane Harvey Presentation
- TETAF Bylaws & General Assembly Reps
- ACS Palliative Care Best Practice Guidelines
- Legislative Affairs & Advocacy
- FY18 Bylaws Review Work Group





Texas HEART Safe Community City of Decatur

Sponsored by the North Central Texas Trauma Regional Advisory Council





Texas HEART Safe Community City of Plano

Sponsored by the North Central Texas Trauma Regional Advisory Council



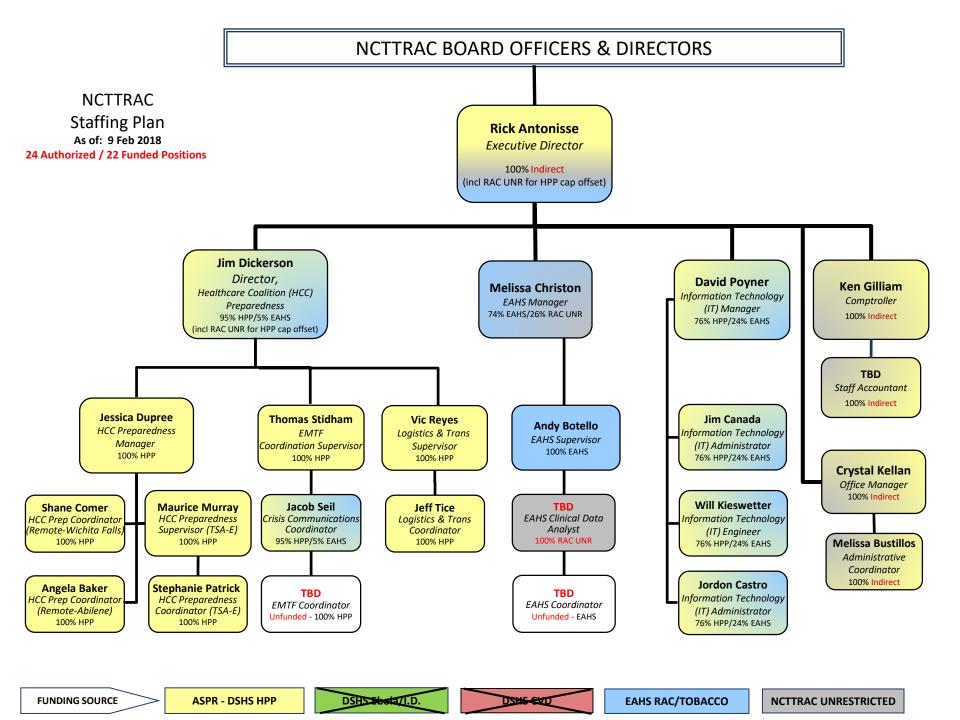
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Executive Director's Report

- DSHS Contracts Horizon
- Revenue Sustainment Work Group
- NCTTRAC 2016-17 Annual Report
 - Updated Products for Advocacy, Grants
- NCTTRAC Office Lease Renewal
 - 5 Years, Incl Tenant Improvements
 - Warehouse Options
- RAC Staffing Update





Treasurer's Report

Statement of Activities - January 31, 2018

	HPP TSA-C YR 16*	HPP TSA-D YR 16*	HPP TSA-E YR 16*	HPP EMTF-2 YR 16*	EMS/COUNTY ASSISTANCE	EMS/RAC	TOBACCO	UNRESTRICTED/ DEVELOPMENT	TOTAL
Revenue									
State of TX - DSHS	\$69,749	\$65,533	\$1,467,842	\$76,333	\$386,602	\$296,359	\$105,550	\$0	\$2,467,968
Membership Dues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$455,100	\$455,100
Professional Development Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest on Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,173	\$23,173
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Golf Tournament	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$69,749	\$65,533	\$1,467,842	\$76,333	\$386,602	\$296,359	\$105,550	\$478,273	\$2,946,241
Expenditures									
Salaries	\$26,563	\$26,385	\$403,131	\$36,261	\$0	\$67,677	\$54,900	\$34,937	\$649,856
Fringe Benefits	\$7,801	\$7,136	\$127,569	\$8,729	\$0	\$17,308	\$17,273	\$8,476	\$194,292
Travel	\$4,353	\$2,830	\$19,652	\$956	\$0	\$0	\$0	\$5,598	\$33,389
Equipment	\$0	\$0	\$85,331	\$0	\$0	\$0	\$0	\$0	\$85,331
Supplies	\$5,964	\$4,386	\$32,597	\$0	\$0	\$0	\$0	\$0	\$42,947
Contractual	\$0	\$0	\$15,891	\$0	\$0	\$0	\$0	\$0	\$15,891
Other	\$5,532	\$5,219	\$437,769	\$7,735	\$0	\$34,011	\$12,343	\$24,919	\$527,528
Indirect	\$18,609	\$18,427	\$196,538	\$20,210	\$0	\$1,215	\$1,055	\$18,461	\$274,515
Unobligated	\$0	\$0	\$0	\$0		\$0	\$1,496	\$0	\$1,496
Total Expenditures	\$68,823	\$64,382	\$1,318,478	\$73,891	\$0	\$120,212	\$87,066	\$92,391	\$1,825,244
Revenues Over (Under)									
Expenditures	\$926	\$1,150	\$149,364	\$2,442	\$386,602	\$176,147	\$18,484	\$385,883	\$1,120,998
Beginning Unrestricted Net Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$735,857	\$735,857
Ending Temp Restricted Net Assets Ending Unrestricted Net	\$926	\$1,150	\$149,364	\$2,442	\$386,602	\$176,147	\$18,484	\$0	\$735,115
Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,121,740	\$1,121,740
Ending Net Assets	\$926	\$1,150	\$149,364	\$2,442	\$386,602	\$176,147	\$18,484	\$1,121,740	\$1,856,855

*HPP YR 16 began July 1, 2017 and runs through June 30, 2018



Treasurer's Report Balance Sheet - January 31, 2018

	2018	2017
ASSETS		
Current Assets		
Cash	\$1,343,842	\$1,424,068
Other Current Assets		
Accounts Receivable - DSHS	235,972	228,483
Accounts Receivable - Membership	69,245	82,690
Investments	513,102	318,989
Total Other Current Assets	818,319	630,162
Other Assets		
Security Deposits & Unapplied Cash	8,671	8,671
Prepaid Expense		
Inventory Held for Distribution	3,319,399	3,456,625
Fixed Assets (net of depreciation)	1,186,828	1,828,222
TOTAL ASSETS	\$6,677,060	\$7,347,749
LIABILITIES & EQUITY		
LIABILITIES & EQUITY		
LIABILITIES	\$51,115	\$48,213
LIABILITIES Current Liabilities	\$51,115	\$48,213
LIABILITIES Current Liabilities Accounts Payable Other Current Liabilities	\$51,115 32	\$48,213
LIABILITIES Current Liabilities Accounts Payable		
LIABILITIES Current Liabilities Accounts Payable Other Current Liabilities ASPR Interest Payable to State	32	68
LIABILITIES Current Liabilities Accounts Payable Other Current Liabilities ASPR Interest Payable to State Payroll Liabilities	32 109,832	68 117,622
LIABILITIES Current Liabilities Accounts Payable Other Current Liabilities ASPR Interest Payable to State Payroll Liabilities Deferred Revenue	32 109,832 153,000	68 117,622 158,295
LIABILITIES Current Liabilities Accounts Payable Other Current Liabilities ASPR Interest Payable to State Payroll Liabilities Deferred Revenue Total Other Current Liabilities	32 109,832 153,000 262,864	68 117,622 <u>158,295</u> 275,985
LIABILITIES Current Liabilities Accounts Payable Other Current Liabilities ASPR Interest Payable to State Payroll Liabilities Deferred Revenue Total Other Current Liabilities Total Liabilities	32 109,832 153,000 262,864	68 117,622 <u>158,295</u> 275,985
LIABILITIES Current Liabilities Accounts Payable Other Current Liabilities ASPR Interest Payable to State Payroll Liabilities Deferred Revenue Total Other Current Liabilities Total Liabilities EQUITY Unrestricted Net Assets Temporarily Restricted Net Assets	32 109,832 153,000 262,864 313,979 1,121,740 735,114	68 117,622 <u>158,295</u> 275,985 324,198 880,527 858,176
LIABILITIES Current Liabilities Accounts Payable Other Current Liabilities ASPR Interest Payable to State Payroll Liabilities Deferred Revenue Total Other Current Liabilities Total Liabilities EQUITY Unrestricted Net Assets	32 109,832 153,000 262,864 313,979 1,121,740 735,114 3,319,399	68 117,622 <u>158,295</u> 275,985 324,198 880,527
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Finance Committee (FY18)

Chair, Shelley Miland VP Finance, Texas Health Arlington Memorial

Core Group Representation of RAC & Committee-Elected Officers, Hospital Systems, Metro Chiefs' & Peer Group Appointees below:

- Finance Committee Chair
- RAC Chair Elect
- John Peter Smith Hospital
- Parkland Hospital
- Baylor, Scott & White
- Medical City Healthcare
- Methodist Health System
- Texas Health Resources
- At-Large Hospital

- Finance Cmte Chair Elect
- RAC Treasurer
- Dallas County EMS
- Tarrant County EMS
- Collin County EMS
- Denton County EMS
- At-Large Urban EMS
- At-Large Rural EMS
- Air Medical EMS



Hospital Preparedness Program (HPP) Contract Update

- Texas DSHS HPP / PHEP Contractors Joint Meeting
 - Mental Health / Psychological First Aid Training
 - January 23, 2018 Austin, Texas
- PHEP Carry-over funds
 - 520 Butyl Hoods ordered (TSA C, D & E) June delivery
- Contract Deliverables (update)
 - -HVA
 - -MYTEP
 - Prep Strategy & COOP Draft
 - Coalition Assessment Tool
- Deliverable Status
 - 56 / 85 Deliverables Completed (66%)



TSA-C & D Healthcare Coalition (HCC)

- Governance / SOP Development (annual gameplan)
- Sustainment Budget HPP YR 16
 - TSA C: Decon Training / Stop the Bleed
 - -TSA-D: Education (TDEM Conference) / PPE
- Training
 - -TSA-C: WebEOC United Regional Health Care
 - February 21, 2018
 - -TSA-D: Medical Management of CBRNE Events
 - March 1 & 2, 2018
- Exercise
 - TSA C: CST Functional Table Top April 25, 2018
 - TSA D: CST Functional Table Top April 24, 2018



- HCC Sustainment Funds HPP YR 16
 - Approx. \$205K for Regional Projects / Purchases
 - -8 Projects / Purchases approved by REPC for funding
 - Prioritized list of "Unfunded" projects developed

Agency	Item	Cost
Mineral Wells EMS	Communications Equipment (radios / antennas)	\$40,469.60
Children's Health System Texas	Communications Equipment	\$9,957.00
Mineral Wells EMS	Communications Equipment (switches / transceiver	\$70,391.00
Baylor Scott & White Health	Stop the Bleed Kits (Regional Project)	\$53,732.10
Children's Health System Texas	Decon Equipment	\$5,640.00
UNT Health Science Center	Stop the Bleed (Campus / Community Initiative)	\$19,400.00
City of Dallas	Moulage Supplies	\$5,000.00
Baylor Scott & White - Frisco	Air Mattresses	\$849.50
	<u>Total</u>	<u>\$205,439.20</u>



TSA- E Hospital Preparedness Program Events

- HCC Orientation Webinar
 - February 20, 2018
 - Coordinating Hospital, EMS, Public Health, and Emergency Management HCC membership
 - Available on line via LMS
- CMS Workshop
 - Target Audience 13 other CMS provider types
 - March 20, 2018 @ NCTTRAC Offices
 - -8:00 A.M. 1:00 P.M.
 - Reserve Seat Fee \$25.00





Emergency Medical Coordination Center (EMCC)

- PICU Query November 9, 2017
 Children's Healthcare
- IV Fluids Shortage EMResource Event

- Coordination with Celina FD and Baylor Frisco transfer of (50) 1000ML bags

Mass Fatality Trailers

Next 48 Hours: Normal Saline Stock	Next 48 Hours: Sterile Water Stock	Next 48 Hours: D5W 1/2 NS Stock
Low	Critical Shortage	Normal
Low	Normal	Normal
Normal	Normal	Normal
Normal	Critical Shortage	Low

– Dispatched to Medical City Denton & BUMC

• Stryker Chairs transfer Burleson FD to MedStar







- IDRU NETEC Train-the-Trainer
 - February 8-9, 2018
- Medical Incident Support Team (MIST) Course
 - March 8-9, 2018 @ San Marcos, TX
- Ambulance Staging Management Team Course
 - March 19-20, 2018 @ San Antonio, TX
 - April 3-4, 2018 @ Dallas, TX
- MIST/ASMT Refresher Course
 - May 1-3, 2018 @ Galveston, TX
- Ambulance Strike Team Leaders Course
 - Dates TBD @ Houston, Dallas, & San Antonio



- Everbridge Notification System
 - Broad outreach / Availability polling
 - -67% surveyed replied Very/Extremely Effective
- Professionalism of EMTF-2 Personnel
 - Over 60 responding agencies
 - Commended for Leadership and Dependability
 - Agency support while deployed
- NCTTRAC Staff Support
 - -62% surveyed replied Very/Extremely Effective
 - Responsive to requests for Information



AAR Harvey Areas for Improvement

- Information Flow
 - Proper reporting channels not clearly defined
 - Misunderstanding as to the role of FOGS vs RMOC
 - Lack of information dissemination
- Resource Attrition
 - Multiple redeployments for MIST
 - Breadth of initial response impacted resource sustainability
- Warehouse Infrastructure
 - Regional Staging / Lack of monitoring ability
 - Lack of badging and printing capability







- TX EMTF \$4M Spend-down Projects (major items)
 - Med Cache consistency
 - Communications MSAT / Wave
 - AMBUSes x 2 Beaumont & San Angelo / Midland area
 - Staging Package Shower / Laundry Trailers (EMTF-2)

• New EMTF Partners

Plano FR	City of Lucas FR	Duncanville FD	City of Lancaster	City of Van Alstyne
Stonewall County Ambulance Service	City of Dublin EMS	Sweetwater FD	Mitchell County EMS	Corsair Consulting
Sachse FR	Citizens EMS	Heart of Texas EMS	Town of Addison FD	Stonewall Memorial Hospital
Erath County EMS	Carrolton FR	Midlothian FD	Farmers Branch FD	Texas Health Presbyterian Hospital Dallas



- Creation of EMResource Work Group
 - Focus: Improve organization, utilization & data confidence
 - Meets second Thursday of the month at 1:00 P.M.
- WebEOC Patient Tracking Toolkit
 - Used in Dallas MCI Tabletop Exercise on February 15, 2018
 - Prepped for Dallas Full-Scale on March 18, 2018
 - Working with regional partners to make useful updates
- Crisis Applications Training
 - -4 courses (3 at NCTTRAC offices, 1 at Lake Granbury MC)
 - Total of 32 individuals trained



Communications

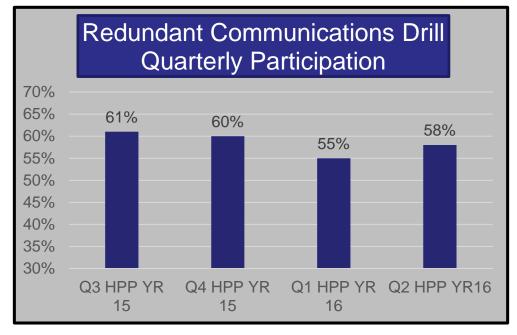
- MERC 02 RFP
 - Published: February 1, 2018
 - Prospective Offeror's Meeting: March 1, 2018
 - Final Submission Deadline: March 28, 2018
 - Notification of Award: April 20, 2018
- NCTTRAC supporting major radio project in Palo Pinto County
 - Will enhance interoperable communications throughout Zone 3





Communications

- RCD Participation, Q1/2 HPP Program Year 16
 - Drills held last Friday of each month
 - Next drill March 30, 2018
 - Contact Jacob Seil for more information



- 44% Amateur radio
- 34% WebEOC
- 10% DFW Wide
- 6% Sat Phone
- 3% Jurisdictional
- 2% DFW Connect



FY17 EMS County Assistance "Pass-Through" Utilization

The purpose of the "Pass-Through" funding is to assist in the enhancement and delivery of patient care in the EMS and Trauma Service Care Systems.

The EMS County Assistance total of **\$386,602** will be divided among **109** EMS Agencies in **19** different counties.

For information regarding eligibility to receive "Pass-Through" funding for future years, please contact the Emergency & Acute Healthcare Systems team.











Analytic Solutions Network, LLC

A reporting service that will allow trauma facilities in our region the ability to produce reports for analysis and help to provide regional benchmarking within our area.

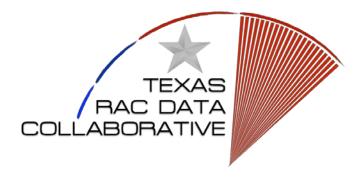


This service is provided at no cost to the participants.

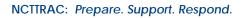


Texas RAC Data Collaborative (RDC)

The RDC is a Cardiac and Stroke registry that allows facilities to receive reports and also allows the RAC to review data for regional analysis.



This service is provided at no cost to the participants.





New Zone Representatives

Zone	Zone Representative(s)	Facility/Agency	
1	Emily Johnson	Texoma Medical Center	
L	Interim Zone Rep: Mark Escamilla	Denison Fire Dept	
2	Lisa Ponce	Air Evac	
3	Kathy Humphrey	Air Evac	
4	David Lewis	Ennis Regional MC	
5	Mike Mixson	Medical City McKinney	
6	Martha Headrick	Air Evac	
7	Don Tucker	Medical City Arlington	
8	Lu Ann McKee	BioTel/Parkland	
0	Stephen Bock	Medical City Dallas	
Zone Rep to the Board of Directors	Lisa Ponce	Air Evac	



Cities Recognized:

- City of Highland Village
- City of Grand Prairie
- City of Arlington
- City of Mansfield
- City of Cedar Hill
- City of Granbury
- City of Hutchins
- City of Weatherford
- City of Decatur
- City of Plano







Participating facilities/EMS Agencies: **43** Total kits distributed: **52**



NCTTRAC training kits still available



EAHS Committee Reports

- Air Medical Committee
- Cardiac Committee
- Emergency Department Operations Committee
- EMS Committee
- EMResource Work Group
- Medical Directors
 Committee
- Pediatric Committee
- Perinatal Committee

- Professional
 Development Committee
- Public Education / Injury
 Prevention Committee
- Regional Emergency Preparedness Committee
- Stroke Committee
- System Performance
 Improvement (SPI)
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- Trauma Committee

NCTTRAC CARDIAC COMMITTEE

NCTTRAC General Membership Meeting

February 27, 2018



HEART Safe Work Group

-Recognition of the Communities of Plano and Decatur
-Next submission deadline is March 31st for April review



Cardiac Committee

Education Task Force Update

-3/07/18 0830-0900 Theory of Change work shop, followed by Cardiac Committee at 0900

-exploring the possibility of offering a Cardiac Seminar this year, working with Professional Development Committee on funding/planning

Score Card Update

- **SOP**-reviewed/changed, BOD approved
- ACS Plan-to be reviewed at March meeting
- Educational offering-in process
- Educational offering, "resuscitation conference"-tabled
- EMSResource verbiage-sent to EMS Resource Work Group
- Texas MOST-facilities encouraged to take back and discuss with physician leaders, EMS encouraged to pass on information to their medical director. Please remove from score card.



ED Operations Committee

Chair: Josh Constantino Chair Elect: Jeremy Taylor





- Kris Powell established ED OPS as a committee
- Surge Plan tools provided
- EMS Handoff tools provided and recognized as a best practice
- Kris handed off to Josh
- EMS tracking tools and process tracking in house





- Greater data and trials of EMS Tracking tools
- Improve EM Resource input and frequency
- Human trafficking presentations, tools on screening these patients, proper exam ways to get private history



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EMResource Workgroup

Governance and Meeting Information

- Lead: Kris Powell RN
- **NCTTRAC Support:**

Jacob Seil, Crisis Communications Coordinator

Meetings:

2nd Tue, 1:00 p.m., meetings are open Next meeting March 13, 2018



The EMResource Workgroup is a regional workgroup created by the NCTTRAC Board of Directors to develop an efficient and useful EMResource product for TSA-E.

The EMResource Workgroup is composed of representatives from the ED Operations, EMS, Air Medical, REPC, Trauma, Stroke, Cardiac, Pediatrics, Perinatal, Medical Directors, and SPI committees.

The EMResource Workgroup reports directly to the NCTTRAC Board of Directors.



The workgroup's overall charge is to:

- Improve NCTTRAC's EMResource organization, utilization, and system data confidence
- Review current configuration and utilization of EMResource as well as additional functionalities that are available and make recommendations to the Board regarding proposed changes
- Develop regional policies to make EMResource relevant and beneficial to care providers and the communities we serve.
- Develop reports to evaluate workgroup outcomes.



Develop an optimized EMResource application with high regional utilization that:

- (1) Improves patient outcomes by strengthening EMS and Hospital decision support
- (2) Provides enhanced visibility of regional capacity and capabilities for broadened disaster support in patient destination and transportation management
- (3) Provides timely status information for daily operations and for integration with WebEOC for effective coordination with Emergency Management.



Workgroup activities:

- 2 meetings Dec 2017, Feb 2018
- Reviewed current functionality and utilization
- Reviewed best practices and configurations from other regions
- Data collection from membership (Survey at March 2018 General Membership mtg)



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- Abbreviated Injury Scale Class
 - Informal poll shows AIS15 is preferred
 - 30 seats will be available
 - Tentative summer date
 - Anticipated to fill quickly
 - RAC members given priority enrollment
 - AAAM rep strongly encouraged that all participants have a strong A&P background!



- Emotional Trauma Life Support
 - 2-day, 16hr course for 1st responders
 - Unique two-pronged approach
 - Strategies to prevent responder emotional trauma
 - Help the emotionally traumatized patients during death related calls.
 - Increase resilience
 - Appropriate for other disciplines in the trauma continuum:
 - Hospital adult & pediatric trauma staff, registrars, law enforcement, dispatchers, prison guards



- Emotional Trauma Life Support
 - Tentative late summer, early fall date
 - Class to be held in Arlington
 - Cost and location TBD
 - Evidence and research based
 - Strong peer resource groups shown to decrease 1st responder suicides
 - Early and continued peer support can delay or even halt the onset of PTSD



Professional Development

- Questions?
 - Cathy Glenn, BSN, RN, CEN, TCRN
 - Injury Prevention Trauma Outreach
 - Texas Health Presbyterian Hospital Dallas
 - <u>catherineglenn@texashealth.org</u>
 - Office #214.345.6886



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Regional Emergency Preparedness Committee

- TSA-E HCC Asset Request Submissions
 - Projects due by January 12, 2018
 - -17 Requests received
 - January 25, 2018 REPC Core Group reviewed and recommended 8 projects to be funded

Coalition Surge Test 101

- Held January 19, 2018
- -29 in attendance
- Provided by HSS EM Solutions
- March 6, 2018 REPC meeting

– Vote on SOP and Preparedness Strategy



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System Performance Improvement (SPI) Committee

- Scorecard Updates
 - -Board Training
 - Pending for chair elect

-SOP

Currently in revision process; ready for next board meeting

-Election - Chair Elect

• Meredith Stephens, JPS Health Network





- SPI Standards
 - -Current Standards to committees this week
 - Committee chairs, add agenda item for next meeting
 - -Trauma Committee workgroup
 - May adopt current DSHS standards and filters
 - Need to identify *Mandatory Referral* standards





- Restructure
 - -SPI Core Group
 - Includes SPI chair, chair elect, medical director
 - All clinical committees will have 5 representatives
 - Chair
 - Chair Elect
 - Medical Director
 - 2 committee voting members
 - -Pending volunteer members
 - Cardiac
 - EMS
 - Pediatric (need contact email & phone numbers)



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EAHS Zone Reports

Board of Directors Zones Rep – Lisa Ponce

Zone 1	Emily Johnson	Texoma Medical Center
	Mark Escamilla(interim)	Denison Fire Department
Zone 2	Lisa Ponce	Air Evac Lifeteam 68
Zone 3	Kathy Humphrey	Air Evac Lifeteam 55
Zone 4	David Lewis	Ennis Regional Med Center
Zone 5	Mike Mixson	Medical City McKinney
Zone 6	Martha Headrick	Air Evac Lifeteam 69
Zone 7	Don Tucker	Medical City Arlington
Zone 8	LuAnn McKee	BioTel/Parkland
	Stephen Bock	Medical City Dallas



General Discussion & Public Comment

- Next Board of Directors Meeting 10:00 AM, Tuesday, April 10, 2018 at NCTTRAC Offices, 600 Six Flags Drive, Arlington
- Next General Membership Meeting 1:30 PM, Tuesday, September 11, 2018 at the Blue Cypress Hotel 117 S Watson Rd, Arlington (Off NB 360 Access Road)
- Call to Adjourn