

From: [NCTTRAC Emergency Medical Coordination](#)
Cc: [NCTTRAC Emergency Medical Coordination](#)
Subject: NCTTRAC HCC Project Proposal (formally HCC Asset Request)
Date: Friday, September 11, 2020 3:48:09 PM
Attachments: [HCC Project Proposal Form 09-01-2020 Update.xlsx](#)

RE: HCC Project Proposal (formally HCC Asset Request)

TO: Healthcare Coalition Partners: EMS, Emergency Managers, Hospital EPCs, Hospital Clinical, REPC Voting and Public Health

Action: Submit the HCC Project Proposal form by Thursday, October 22, 2020



Due: October 22, 2020

The Regional Emergency Preparedness Committee (REPC) is calling for regional input on project proposals using allocated Hospital Preparedness Program (HPP) funds. These funds will be used to support programs/purchases that will benefit the region's healthcare preparedness and response during emergencies and disasters. REPC is responsible for jointly identifying and recommending, plans, or solutions that support improvements in Trauma Service Area (TSA) – E's emergency/disaster preparedness and response between medical emergency preparedness stakeholders.

Project Proposals submitted for consideration should have a regional benefit. Regional benefit is defined as the benefits derived from the requested project are applicable to more than just the organization making the request.

Additionally, projects will be initially ranked according to the following criteria:

- Does this project benefit more than one organization/agency/facility? If so, list out the organizations that will benefit from this project.
- Which of the HCC member types does this project benefit: Hospitals, EMS, Public Health, Emergency Management?
- Does this project align with HPP capabilities (see below)?
- Does this project address hazards identified by the regional Hazard Vulnerability Assessment(HVA)? If so, specify which hazards this project addresses. *The 2019 HVA can be found "[Here](#)".* (You will have to use your NCTTRAC log in and password to view the online document).
- Will this project help solve problems that were identified in After-Action Reports of previous incidents/exercises? Please provide specific examples.
- List the jurisdictions that would benefit from this project.

- What is the expected longevity of benefits from this project?

Each one of the above items should be addressed in your project justification.

Projects submitted for consideration should regionally align with one or more of the four capabilities identified in the *2017-2022 Health Care Preparedness and Response Capabilities* as listed below.

- Capability One: Foundation for Health Care and Medical Readiness
- Capability Two: Health Care and Medical Response Coordination
- Capability Three: Continuity of Health Care Service Delivery
- Capability Four: Medical Surge

More information regarding each capability may be found "[Here](#)"

The proposed projects must be submitted to NCTTRAC using the attached HCC Project Proposal Form, by close of business on **Thursday October 22, 2020**. Ensure that the form is completed in its entirety and that the justification for your project is clearly defined. Please submit any additional supporting documents along with the HCC Project Proposal Form as one complete package. Requestors should plan to attend meeting(listed below) to present their projects to the core group members.

Please submit your completed request package by email attachment to logistics@ncttrac.org with the subject line: TSA-E HCC Project Proposal – "Agency Name". Be sure to include the excel version of the document in your submission.

Members of the REPC Core Group and NCTTRAC staff will review all completed submissions.

Below is the timeline of events:

(Dates are subject to change)

- Open Period: September 11, 2020
- Proposals Due: October 22, 2020
- Presentation Meeting: November 3, 2020 at the end of the REPC meeting.
- Survey of regional needs for proposal: November 5 – 18, 2020
- REPC Voting Representatives Deliberation : November 20, 2020
- REPC vote via electronic ballot: November 23- November 30, 2020

Emergency Medical Coordination Center

North Central Texas Trauma Regional Advisory Council (NCTTRAC)

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NCTTRAC: Prepare. Support. Respond.