

**BIG COUNTRY HEALTH CARE COALITION
MEETING MINUTES**

**DATE: 8 August 2019
TIME: 11:00 AM
LOCATION: LARGE CONFERENCE ROOM
WEST CENTRAL TEXAS
COUNCIL OF GOVERNMENTS**

Present: See Attached BCHCC Attendance List.

Guests:

Agenda Topic	Discussion / Recommendations	Actions / Follow-Up	Outcome A/B/C/D/E
Introduction Hospital Preparedness Program (HPP) Contract Update	Toby Harbuck called meeting to order. Toby Harbuck reviewed the following: <ul style="list-style-type: none"> • New Workplan Template based on ASPR capabilities and its relationship to HCC activities. • Training Plan which focuses only on the training on the upcoming year • Application Submission for the Healthcare Coalition Response Leadership course in Aniston, Alabama on September 17-19 course. We should hear back in a week or two. • Patient Decontamination training • HICS • Medical Countermeasures/PODs, possible one day course from Al Gonzales. • Vulnerable Populations Workgroup • SVI (Social Vulnerability Index) • Children, Elderly and Disabled identified as primary vulnerable population. • FY 19 Budget Details • Travel included for two people from the Coalition to attend 4 conferences throughout the year. 		E

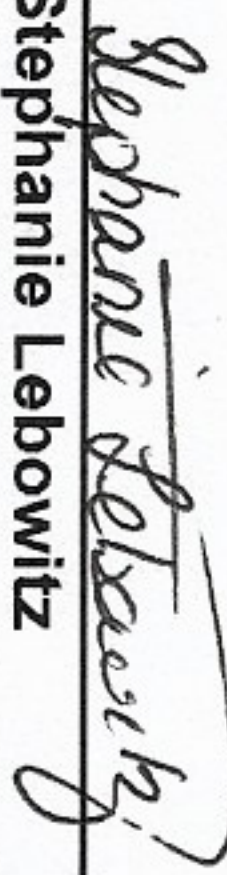
KEY: A = OPEN B = REQUIRES FOLLOW-UP C = CLOSED D = CORRECTED/NO ACTION NEEDED E = INFORMATION ONLY

	<ul style="list-style-type: none"> • Emphasis on using funds for training instead of supplies. • Preparedness Strategy and Response Plan • Multi-Year Training and Exercise Plan • Pediatric Annex for Response Plan • Inventory • Coalition Surge Test • Governance Details on Membership • Members must participate in drills and exercises and attend 50% of the schedule meetings in order to receive assets. 		
TSA-D Coalition Updates	<p>Murray Hall shared information regarding new trends in CMS inspections.</p> <ul style="list-style-type: none"> • Increased focus by surveyors on infection control, particularly physical structure damage (nicks on doors, bugs in the lights, dirty ceiling tiles etc.) equipment maintenance, documentation, generators. • Emphasis on the process for decision making for evacuation. Shelter in place should be first option, but they want to see the process for evacuating or going to an alternate care site. <p>Laura Kay Pfeifer shared details on their recent survey.</p> <ul style="list-style-type: none"> • There was a major focus on times. • Including documentation for when transport times exceed window. • If a transport was greater than two hours out, was another service provider contacted. <p>Miranda Clemons has chosen to step down as Coalition Chair. In accordance with our Governance, Stephanie Leibowitz assumes the Chair position. Murray Hall was nominated for the now open Vice Chair position. Laura Kay Pfeifer made the motion, Vincent Cantu seconded. Simple majority approved Murray Hall to become new Vice Chair.</p> <p>Medical Trailer: We are still awaiting decision from DSHS on trailer status before it can be released.</p> <p>Emergency Response Guides: Still on track.</p>		E
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	<p>Pink Vest distribution. Please pick up the pink vests for your area at the close of the meeting.</p> <p>Hamlin Hospital's inventory has been reassigned. Please pick up any inventory items you signed up for at the close of the meeting or make other arrangements.</p> <p>Continue to hold meetings at 11:00 a.m. and move straight into training session afterwards. Please bring a sack lunch if you so desire.</p> <p>Vulnerable Populations Workgroup Meeting will be September 27.</p> <p>There are two spots open to attend the Galveston Preparedness Symposium in October, travel and attendance costs paid for by the Coalition.</p> <p>There are two spots open to Healthcare Coalition Conference in December in Houston.</p> <p>There are two spots open to attend TDEM conference in San Antonio in May.</p> <p>There will be more opportunities for tabletop exercises in the upcoming year.</p>	<p>Toby will send out the details for the conferences ahead of time.</p>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>B</p> <p>E</p> <p>E</p> <p>E</p>
Open Forum	N/A		

SIGNATURE OF APPROVAL:


 Stephanie Lebowitz
 Chair, Big Country Health Care Coalition

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